

The Arc of Katy Board of Directors Meeting

Date: January 17, 2023 Hybrid

Meeting Minutes

The meeting was called to order at 6:05 pm by Cherie Duddridge, President.

Cherie Duddridge led the Board in prayer.

Board members: See attached Attendance dated 1/17/23.

Members who have provided proxies: None

Quorum confirmed.

ACTION ITEMS

A motion was made by Audrey Bivens to approve the December 13, 2022, The Arc of Katy Board Minutes. The motion was seconded by Carolyn Kares. The minutes were approved. The motion passed.

President's Reports

- The Executive Board, upon careful review of the requirements of the State of Texas regulations regarding ISS, has determined that The Arc of Katy cannot accept providers at this time.
- Families have been notified that as of March 1, 2023, the Arc of Katy will no longer comply with ISS.
- Action to revisit this in 3 months has been recommended.
- The Arc of Katy is reviewing other options to help families that may find this difficult.

COMMITTEE REPORTS

Finance Committee

- Cash flow for December is a profit of \$7,853. Operating Income was a loss of \$24,351 offset by \$29,071 in contributions. The \$18,318 favorable variance versus the budget is a result of higher contributions offset by higher administrative expense due to unbudgeted property tax of \$12,544.
- YTD Cash Flow for the fiscal year is a loss of \$13,511. Operating income was a loss of \$78,244 offset by Fundraising \$52,482. The \$17,389 favorable variance is primarily due to higher contributions \$29,482 offset by admin tax \$12,544.
- Capital Campaign has not raised any funds this fiscal year. Building expenditures of \$4,647 for landscaping is included in P&L.
- Cash balance is \$118,963, down \$2,780 from last month.
- Recommendation to increase scholarship by 6 from \$6,000 to \$12,000

Gala Committee

No Report submitted

- The Gala was held at Beckendorf Farms on January 13, 2023.
- The Committee will have a wrap-up meeting on January 24, 2023, and a report will be submitted to the Board.

Building Committee

No Report submitted

- Total needs \$149,000, money raised \$119,000.
- Items needed: landscape rock, grass on side of shed, and shrubs; \$6,000; A/C and insulation for \$7,000; Stove and fire suppressing materials, \$12,000.

Program Committee

- There are currently 77 families registered in the day program.
- A land line has been set up at the Arc Building to be used for emergencies.
- Grand Lakes Presbyterian Church has donated 5 i-Pads with covers; 4 large bike helmets; and 4 battery chargers, one for each bus, all covered by a \$1,900 donation.
- The Katy Cowgirls made a \$2,312.50 donation to the program committee and will volunteer at the Barn Dance on April 1, 2023.
- Jingle Bell Jam Christmas Program, was a big success, raising \$2,070.67 in donations.
- The monthly socials, on the second Saturday of each month, are well attended. All participants must be members of The Arc of Katy. The movie socials are held at The Arc of Katy building on the last Saturday of each month.
- Rodeo tickets have been requested for Day Program participants.
- The Arc of Katy will have a table set up at the Family to Family Conference on January 21, 2023.
- A grounds and facilities update was given regarding the bike paths, a path around the air conditioners, and the completion of the storage shed.

Marketing and Communication Committee

- The Committee meets on the first Thursday of every month.
- The Committee discussed the face of The Arc of Katy, and how the Committee will represent The Arc of Katy, at Katy and Fulshear area businesses. Several Board members will attend upcoming events.
- The Committee is reworking and developing the annual media/marketing calendar, including updating service organizations, connections with outreach, and the Speakers Bureau.
- The quarterly newsletter is being updated, waiting for Gala updates.
- The Committee is attending to immediate actions and upcoming events, and discussing ways to draw public interest to The Arc of Katy.

Fund Development Committee**No Report submitted****The Committee did not Meet this month.**

- The Annual Report was sent.
- Fund raising is ongoing.

Board Development Committee

- Welcome to Russell Faldyn as a new Board Member.
- Laura Bromlow has submitted her resignation, after only two months, citing heavy workload and family commitments.
- Michael Dillard says he will resign from the Board, due to personal reasons. He has not submitted his letter of resignation.
- A new Board member application is being reviewed
- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org

Covide-19 Response Team

- No Report Submitted

The next Arc of Katy Board meeting will be February 21, 2023 @ 6:00 pm, Hybrid format.
The meeting was adjourned at 7:32 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

January 31, 2023

Secretary

The Arc of Katy



Achieve with us.®

**January 17, 2023 via Hybrid
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>		
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Russell Faldyn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>		