

## **The Arc of Katy Board of Directors Meeting**

**Date: December 17, 2024 Zoom**

### **Meeting Minutes**

The meeting was called to order at 6:05 pm by Cherie Duddridge, President.

Fred Shafer led the Board in prayer.

Board members in attendance: See attached Attendance dated 12/17/24.

Members who have provided proxies: none

Quorum confirmed.

#### **ACTION ITEMS**

A motion was made by Fred Shafer to approve The Arc of Katy, November 19, 2024 Board Meeting Minutes. The motion was seconded by Bonnie Holland.

The minutes were approved. The motion passed.

#### **President's Report**

- Committee to determine how to expand participants met.
- Other potential opportunities may include:
- Dr. Jagers for Empowerment Through Knowledge (ETK): Social Media and Electronic Use of Safety and Sibling Support
- Parent training with Family CARE projects – April 5th?
- Other opportunities to explore: Evening programs such as adult with ND support group, job training, ABA therapy location
- Evening programs with Dr. Jagers re: adult with ND support group, job training, possible ETK, Empowerment Through Knowledge, limiting social media at Kingsland Baptist, on April 5, 2025.
- Parent training with Family CARE projects
- The Arc of Texas quarterly call
  - Advocacy 1 pagers to share with members
  - Jan 31<sup>st</sup> - Arc day at the capital- would welcome attendees
  - Feb 14th - Have a Heart Day focus on direct care worker crisis
  - Sharing call with Austin, San Antonio and Houston
  - Next call in March to SA to bring Grant writer to share best practices.

The committee has goals 1-4 (see Executive Director documentation) in place when the grant is received for an Executive Director.

We are continuing to explore other possibilities, however, we did not receive the Meadows Grant. Feedback was to reapply in 1 year and consider use of Ed Rachel grant for 2025 2/3 of salary

#### **President Elect's Report**

Fred has done research and is recommending that The Arc of Katy join the Fulshear Chamber for Commerce to further our exposure in the Katy/Greater West Houston community expansion. Dues annually would be \$400. The Board will review at the end of each year for added value and to determine continuation with this organization.

A motion was made by Carolyn Kares for The Arc of Katy to join the Fulshear Chamber for Commerce for one year for \$400. Discussion. Motion was seconded by Bonnie Holland, Motion passed.

Don McCoy, Mayor-Elect of Fulshear, has agreed to be the MC of the ¡Fiesta! If we are unable to secure someone.

The Board agreed to table joining the Katy Business Association (\$180/annual dues) for now. Membership in several associations is a strain and commitment of Board Members to attend association meetings.

## **COMMITTEE REPORTS**

### **Finance Committee**

- Cash Flow for November is a loss of \$9,696 down \$2,353 versus budget. Operating Income was a loss of \$14,117 slightly greater than budget. Fundraising is under budget with lower donations. Net Income of - \$13390 is down \$2,392 versus budget.
- Cash flow year-to-date is \$5,609 up \$8,424 versus budget. Operating income was a loss of \$29,123, the unfavorable variance versus budget is due to lower tuition, audit fees and higher program expenses. Fundraising is \$14,899 over budget. Net income is up versus budget by \$8,306.
- Restricted funds currently have a \$40,170 balance after \$63,819 van purchase.
- Cash balance of \$212,222 is \$1,079 down versus last month.

Note: 25K has been allocated to the placement of a flag pole at the front (street side of the property); security gates; and concrete under the pavilion. The balance will be spent for insurance and maintenance for bus fleet. Need grant request for Ed Rachal and, allocation of how funds have been spent.

### **Program Committee**

The Day Program will be closed from December 20 and Day Program and reopens on January 6, 2025.

The Thanksgiving Pot Luck, held at the Elks Lodge, was a big success enjoyed by many families. A thank you plaque will be made and delivered to the Elks. They have hosted The Arc of Katy's Thanksgiving Pot Luck for 3 years.

Gift Cards were distributed to the staff as a token of appreciation for their hard work and dedication to the Arc of Katy Day Program.

The FaLaLaLa Fashion Show was held on December 14, 2024 at CrossRoads Church. Ticket sales were quite slow, and it was reported that there was difficulty with online tickets. However there was a good turnout and people purchased tickets on the day of the program. The participants and models presented a wonderful program, and families and guests were treated to a wonderful day. There were 9 total silent auction items. Final numbers are still being calculated and will be reported at the January 2025 Board meeting.

The December Christmas Dance Social was also December 14th at The Chapman YMCA. After a busy day of Fashion and Bowling finals, there was a good turn out for the dance.

The day of the Barn Dance April 19th is on Easter weekend, so another day is being secured, either April 5th or 12th. Details to follow.

### **Building Committee - No Meeting held; No Report Submitted**

- Flag pole in progress
- Gate Install scheduled Dec 23rd

### **Marketing and Communication Committee - No Meeting held; No Report Submitted**

### **Fund Development Committee - No report submitted**

- Ed Rachel 4th grant awarded for \$50,000.
- Meadows Foundation grant not approved
- Eisner Family Foundation, \$5000 grant received

### **Board Development Committee - No Meeting held; No report submitted**

Extensive questions have been developed for potential new Board Members, the board is requested to review the questions.

A sample Board of Directors application was provided for review.

- Please submit potential board member candidate names to: [BoardDev@TheArcofKaty.org](mailto:BoardDev@TheArcofKaty.org)

### **¡ Fiesta ! 2025**

- Feb 21, 2025 at Palacio Maria
- Committee met 4 times, and is meeting weekly until the ¡Fiesta!
- Save the date card and electronic graphics available
- Sponsorship documentation available
- Honorees: Community Champion Horizon Bank
- Volunteer of the year Bingo Ladies: Linda Biernbaum, Barbara Braun, Cheryl Crozier; Ann Davis Award
- Actions for All on Board: sponsors, guests to invite, wine, auction items, donations, and gift cards.

The next Arc of Katy Board meeting will be on January 21, 2025 @ 6:00 pm. The meeting will be Hybrid.

The meeting was adjourned at 7:41 pm by Cherie Duddridge, President.

Respectfully submitted,

*Ellen Ryan Candito*

December 30, 2024

Secretary

The Arc of Katy



*Achieve with us.®*

**December 17, 2024 via Zoom  
Board of Directors**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Proxy</b>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>