

**The Arc of Katy Board of Directors Meeting
Date 1/18/22 via ZOOM**

Meeting Minutes

The meeting was called to order by Cherie Duddridge, President.

Fred Shafer led the Board in prayer

Board members absent: See attached Attendance dated 1/18/22

Quorum present

ACTION ITEMS

A motion was made by Fred Shafer to approve the December 14, 2021 Board minutes. The motion was second by Amy Campbell. The motion passed.

“Getting to Know You” was presented by Amy Campbell.

President’s Reports

Jordan Ranch Facility update was provided

- The move went well with the help of many volunteers.
- The internet is working.
- There is hope that the church that is housed at the former site will take over the lease.
- The Program at Jordan Ranch commenced January 6, 2022. The building has been donated to The Arc of Katy.
- Fire Protection System will be installed, at a cost of \$16,000, Kingsland Baptist has offered to donate \$14,000.00 towards this cost.
- The parking lot modifications have been made to accommodate the busses, other external items: landscaping, storage shed, covered shade/pavilion, security gate are yet to be funded or approved.
- Total spent to date \$59,000, total cash raised \$90,000 total cash \$162,000.
- Volunteers are needed to assemble 6 picnic tables. Would like to involve the boy scouts.
- The Ribbon Cutting Ceremony date was discussed, looking at February 21st or February 22nd, and will be at 5:00 pm. Board Members were asked to submit names for invitations.

COMMITTEE REPORTS

Finance Committee

- Fundraising of \$22,880. Net proceeds from the Gala were \$23,789. The 29,726 unfavorable variance versus the budget is a result of lower net proceeds from the Gala \$26,211 and reclass of gala donations to building fund \$7,120.
- Received \$67,750 in donations in December with \$50,000 from Rachel Foundation, \$7120 in donation dedicated to specific building items from the gala. Spent only \$1,418 in building costs in December.
- Cash balance is \$236,069, up \$76,521 from last month due to Gala proceeds and Capital Campaign additions.
- Final Audit report/review has been completed and issued. 990 is being prepared.

Program Committee

- Move to Jordan Location
- Staff Work/Training Days January 3, 4, 5.
- Called Covid Committee Meeting to let families know what precautions are being taken at the new facility.
- Number of Participants Returning to Day Program from the holiday break, and 4 new participants will be joining the day program.

Communications and Marketing Committee

- Discussing, planning and creating marketing materials for ribbon cutting event.
- Requesting Board members to review stakeholder list and identify clients to invite to the ribbon cutting.
- Working on Overview calendar for the year.

Fund Development Committee

- Grant Committee has determined the direction for 2022.
- Capital Campaign will continue for big ticket items, including: gravel bike path, storage shed, and additional items for outdoor space. Will continue to target big industry in the area.
- The list of potential available grants has been reevaluated, and will be used to target future proposals.
- 2021 Annual Report to Donors is complete.

Board Development Committee

- The Committee has shared a draft of the Advisory Committee notes with President Duddridge, to determine a direction/need for the Advisory Committee for 2022.
- Continuing to reach out to potential Board Members.

Gala Committee

- The 2022 Gala will be September 23, 2022 at Beckendorff Farms.
- Expect more updates to begin during the summer.
- Barn Dance to happen in the spring, potentially the last Saturday in March, discussion about location and raffle tickets will be done at the next meeting.

COVID Response Team

- Continue to monitor for Virus variants, local hospital and transmission numbers and updated medical advice. CDC website will be used for information.
- Participants will continue to mask and stay socially distant.

The next Arc of Katy Board meeting will be February 15, 2022 @ 6:00 pm via Zoom.

The meeting was adjourned at 7:17 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen R Candito

Ellen Candito, Secretary
The Arc of Katy

February 10, 2022



Achieve with us.

**The Arc of Katy
January 18, 2022 via ZOOM
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Dillard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ida Faye Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Don Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Krista Kiblawi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>		
Sandi Dancel	<input type="checkbox"/>		