

The Arc of Katy Board of Directors Meeting

Date: May 21, 2024 Hybrid

Meeting Minutes

The meeting was called to order at 6:06 pm by Cherie Duddridge, President.

Mary Alcocer led the Board in prayer.

Board members: See attached Attendance dated 5/21/24.

Members who have provided proxies: Amy Campbell, Bonnie Holland, Fred Shafer

Quorum confirmed.

ACTION ITEMS

A motion was made by Carolyn Kares to approve The Arc of Katy April 23, 2024 Board Meeting Minutes. The motion was seconded by Mike Lattal.

The minutes were approved. The motion passed.

President's Reports

- The Arc has purchased the Vulnerable Adult Protection Program, and will require for all new hires.
- The Board Boot Camp: was cancelled. Brook will offer the Boot Camp at a later date.
- The Board revised the salary structure and approved new salary for June.
- Hiring Committee developing format for Ex Director.

COMMITTEE REPORTS

Finance Committee

- Cash Flow for April is a profit of \$4,360. Operating Income was a loss of \$14,991 offset by \$16,180 in fundraising due to barn dance (\$8,843) and donations (\$7,337). Program expenses were lower than budget due to lower salaries and transportation expense. The \$1,992 unfavorable variance versus the budget is primarily a result of the lower tuition and higher fundraising.
- YTD Cash Flow for the fiscal year is a profit of \$74,670. Operating income was a loss of \$65,733 offset by Fundraising \$115,182. The \$53,572 favorable variance is primarily due higher fundraising and lower program expenses.
- Restricted funds currently has a \$56,123 balance with \$50,000 dedicated for a van.
- Cash balance is \$198,267 up \$5,587 from last month.

Program Committee

- The last day of the Day Program will be May 17, 2024, and there will be a two week break before the summer session begins.
- Summer Program will begin on June 3, 2024, and the theme will be National Parks. There are still some openings available. Zoom classes will be offered during the first session of the summer program. Summer staffing is in place. All staff will be required to take the online training for “At Risk Individuals”. An in-person training will be held on May 28, 2024.
- Disability Awareness Day was April 20 at Humble Grounds Coffee House. The Arc of Katy was selected to receive funds raised at the event. Board Members and several participants volunteered to sit at the Arc Booth.
- The Arc of Katy Social for May was a dance and the theme was A Night that Sparkles and Glitters, held at the Mark Chapman YMCA. This was the final event, and socials will resume in September 2024.
- The Barn Dance was on April 20, 2024. American Eagle Outfitters gave a \$1000 grant which was \$500 more than expected. There were 28 Boot-Scootin’ Buddies and five \$500 sponsors. One Family donated \$500 and did not wish to be recognized. Approximately \$7200 was raised. Funds were continuing to come in.

Many volunteers helped to make the Barn Dance a success. Several Board Members and parents worked before, during and after the event. American Eagle Outfitters and Amazon employees helped with set-up and take down. Members of NCL Star Chapter donated cakes for the cake walk. We also had NCL Azalea Chapter, and Students from Seven Lakes HS NHS group helping with games. The Katy Cowgirls brought their horses this year, and were loved by all.

- Tidal Wave Car Wash will be September 20, 2024. This will be the third year of Arc participation.
- Pick-A-Dilly Market will be on Saturday October 19, 2024
- Grace Fellowship has \$500 grants available to be requested by members.
King’s Palace presented a \$1000 donation to Amy Campbell and Carolyn Kares.
Service League of Katy presented a \$400 grant to The Arc of Katy.
The Arc received a \$250 donation from the Garden Club.

Marketing and Communication Committee - No Meeting held; No Report Submitted

Fund Development Committee - No report submitted

- Ed Rachel Foundation - documentation in progress
- Meadows Foundation for Capability Building 50% complete
- Herzstein Grant ready to submit - pending 990
- The Grant for Good was submitted April 27th
- Discuss with Kendra Scott fundraising opportunities - phone tag
- Elks grant contact made and in progress

Board Development Committee - No Meeting held; No report submitted

- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org

The next Arc of Katy Board meeting will be June 18, 2024 @ 6:00 pm.
The meeting was adjourned at 7:09 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

June 10, 2024

Secretary

The Arc of Katy



Achieve with us.®

**May 21, 2024 via Zoom
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>