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**The Arc of Katy
Board of Directors Meeting
Date 6/8/21 via ZOOM**

Meeting Minutes

The meeting was called to order by Fred Shafer, President.

Fred Shafer led the Board in prayer

Board members absent: See attached Attendance dated 6/8/21

Board members present by proxy: Margaret Laney

Quorum present

ACTION ITEMS

A motion was made by Bonnie Holland to approve the May 11, 2021 Board meeting minutes. The motion was second by Cherie Dudridge. The motion passed.

President's Reports

The work on Jordan Ranch location has been slower, due to rain and wet ground. They have been preparing to pour the drive up to the location. Target date is early 2021, progress is being made at the site.

The Annual Membership meeting will be September 14, 2021. The COVID-19 Response Team will discuss and review options to determine if the meeting can be an in-person meeting.

COMMITTEE REPORTS

ESSER III Funds

Marchelle Peters discussed the ESSER III Funds (Elementary and Secondary Emergency Relief) from the Federal Government. A power point was presented on how the funds are used and a discussion on what constitutes allowable activities. Areas of focus: Mental Health for ages 3-21.
Finance Committee

Mike Lattal presented The Arc of Katy 2021-2022 Budget Development timeline. This includes budget items and the committee responsible, which is due the 10th of July. The finance committee will compile all requests and total support needed. The Finance Committee will present the proposed budget to the Board at the August Board Meeting, and the budget will be reviewed at the Annual September Membership meeting.

- Net Income for May 2021 is \$5,405. Operating Income was a profit of \$441, plus net fundraising of \$4964 contributed to the overall profit. Fundraising included \$10,380 in donations offset by \$5,415 cost for the Geranium purchase. The \$8,389 favorable variance versus the budget is a result of higher operating income and timing associated with the geranium purchase.
- Year to date income is \$65381, \$78,538 better than the budget loss. Higher Operating income due to early start of day program and lower salary expense. Higher fundraising resulting from forgiveness of PPP loan, and contributions, and special events were responsible for the improvement over the budget.
- Cash balance is \$192,052, down \$4,000 from last month.

Program Committee

The Arc Program Committee met via Zoom on June 1, 2021.

The Finance Committee approved raises for the staff effective June 1st.

The Summer program began on June 1, 2021, and is full with 22 participants

A "Thank You" dinner was enjoyed by the staff on May 14.

A movie night will be held at The Arc of Katy building. The first one will be June 19th at 7pm.

Social distancing will be in effect.

Communications and Marketing Committee

Website has fully transitioned and updated with the latest change in the branding guidelines.

Upcoming and confirmed communications for the second half of 2021 include: New facility announcements; Fundraising; Monthly socials starting back up in September 2021; Pop Up Market events; #GivingTuesdayKaty; Thanksgiving message; Potential 2021 Hometown Heroes, Founders Award and Volunteer of the Year; Team PossAbilities Race; Annual Report -- September/October (in coordination with Executive Committee, Finance Committee and Fund Development Committee).

The committee is working on developing a volunteer list.

The next newsletter will go out at the end of July.

Fund Development Committee

We were advised by the Vivian L Smith Foundation that our grant request should be resubmitted by August 15th. Additional information is requested in order for their board to complete its analysis.

We are working with Team PossAbilities to raise donations via their cross-country bike race as part of Race Across America (RAAM) starting on June 19th. Bill Devany is our contact person and will be racing. Our participants will be able to follow the Team's progress as they complete the race.

The committee is finalizing the documentation on Legacy Giving to put on the website.

Board Development Committee

The Board Development Committee presented a list of the board members up for reelection at the Annual Membership Meeting, at which time Fred will pass the torch on to Cherie Dudridge, as the New Board President. Fred will remain on the board as Past President. The committee continues to develop new candidates.

Gala Committee

Joni Barker has reached out to Beckendorf Farms for potential dates for the 2021 Gala. This information will be presented with more details at the next board meeting. A family fun night in the park, as a fund raiser is being reviewed for mid to late September. A committee member is reaching out to the Park Dept.

COVID-19 Response Team

The team is meeting June 21, 2021.

Adjourn

The next Board Meeting will be July 20, 2021 via Zoom, at 6:00pm.
The Annual Membership Meeting will be September 14, 2021.

The meeting was adjourned at 7:00pm by Fred Shafer, President

Respectfully submitted,

Ellen R Candito

July 14, 2021

Ellen Candito, Secretary
The Arc of Katy



The Arc of Katy
June 8, 2021 via ZOOM
Board of Directors

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Name	Present	Absent	Proxy
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Doguim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Margaret Laney	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ida Faye Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Don Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pat Doucette	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Krista Kiblawi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>		
Sandi Dancel	<input type="checkbox"/>		
Donna Bode	<input type="checkbox"/>		