

## **The Arc of Katy Board of Directors Meeting**

**Date: April 18, 2023 Hybrid**

### **Meeting Minutes**

The meeting was called to order at 6:11 pm by Cherie Duddridge, President.

Fred Shafer led the Board in prayer.

Board members: See attached Attendance dated 4/18/23.

Members who have provided proxies: None

Quorum confirmed.

#### **ACTION ITEMS**

A motion was made by Bonnie Holland to approve the March 21, 2023, The Arc of Katy Board Minutes. The motion was seconded by Mike Lattal. The minutes were approved. The motion passed.

#### **President's Reports**

- Cherie thanked everyone who attended and contributed the Barn Dance. She commented that it was great to see the participants and families having so much fun.
- Mike has researched 15 passenger vans to use the grant that we received and to replace the van that has been out of service. A discussion regarding ordering, insurance differences and safety issues.
- A motion was made by Mike Lattal to order a 15 passenger Ford Transit van, at a cost of \$55,000-\$58,000. If cost exceeds this number, must come back to Board for approval. It was seconded by Fred Shafer. Motion passed.

#### **COMMITTEE REPORTS**

##### **Finance Committee**

- Cash flow for March is a gain of \$3,312. Operating Income was a loss of \$10,245 offset by \$10,424 in fundraising, primarily due to the Barn Dance. The \$1,919 favorable variance versus the budget is primarily a result of higher income for the program and fundraising offset by higher Program expenses (timing salaries).
- YTD Cash Flow for the fiscal year is a loss of \$8,629. Operating income was a loss of \$102,062 offset by Fundraising \$71,783. The \$30,358 unfavorable variance is primarily due to lower fundraising/gala, higher building expense, administrative expense (tax bill) and timing of tuition/membership fees.

- We received a bill from Waller County for \$23,541 in property taxes for 2022. We have filed for an exemption going forward, and requested an additional exemption for 2022, to be exempt for the tax bill. An exemption was granted for the 2023. Cash balance is \$165,133 up \$50,620 from last month.

### **Building Committee**

#### **Priorities:**

<b>TOTAL CAPITAL NEEDS:</b>	<b>\$147,801</b>
Capital Raised to date.	\$138,539
Spent	\$124,898
Available to spend	\$10,641
Committed	\$3,000

### **Program Committee**

- Day program - Continuing issues with one of the busses, which will cause issues during the summer program.
- Summer Program Registration has begun, and confirmation letters are being sent to families. Staffing is in place for all three sessions.
- The Barn Dance will be held on the grounds of the Jordan Ranch facility on April 1, 2023. Every member of the committee attended, worked or donated to the successful event. Current figures show that over \$12,000 was raised.
- The monthly socials, will continue through May, 2023, before a summer break. The May Social will be a Prom and the theme is '50s, '60s, '70s, '80s, '90s through the ages. The movie social is the last Saturday of the month.
- Bass Pro Shop that was supposed to be on April 22, 2023, was cancelled due to low participation on previous weekends.

### **Marketing and Communication Committee**

- Empowerment Through Knowledge (ETK) sessions at Kingsland Baptist Church, with Family to Family Network, was held April 12, 2023, for parents, guardians, caregivers and adults with IDD. It was a great success with 35 - 40 in attendance.
- Fred attended Coffee with the Mayors.
- Fred presented a draft of a new Arc of Katy brochure.
- Ann is working with Tech Soup to get a better price for our WIX web hosting and will save us several hundred dollars.
- Dates to Remember:
  - September 2023 - next Empowerment through Knowledge at Kingsland Baptist.
  - September 2023 - Annual General Membership Meeting.

## **Fund Development Committee - No report submitted**

Event planning questions sent to Caribella & Ayers, No written responses returned.

Discussion with Network for Good

Cherie asked each Board Member to submit names of 3 possible businesses to seek donations from, by May 2, 2023.

## **Board Development Committee**

**No meeting held**

**No report submitted**

- Please submit potential board member candidate names to: [BoardDev@TheArcofKaty.org](mailto:BoardDev@TheArcofKaty.org)

The next Arc of Katy Board meeting will be May 16, 2023 @ 6:00 pm, Hybrid format.

The meeting was adjourned at 7:27 pm by Cherie Duddridge, President.

Respectfully submitted,

**Ellen Candito**

*May* 12, 2023

Secretary

The Arc of Katy



*Achieve with us.®*

**April 18, 2023 via Hybrid  
Board of Directors**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Proxy</b>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Russell Faldyn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>