

The Arc of Katy Board of Directors Meeting

Date: July 18, 2023 Hybrid

Meeting Minutes

The meeting was called to order at 6:05 pm by Cherie Duddridge, President.

Cherie Duddridge led the Board in prayer.

Board members: See attached Attendance dated 7/18/23.

Members who have provided proxies: Russell Faldyn

Quorum confirmed.

ACTION ITEMS

A motion was made by Amy Campbell to approve the June 20, 2023, The Arc of Katy Board Minutes. The motion was seconded by Mike Lattal. The minutes were approved. The motion passed.

President's Reports

- A Strategic Planning Session was proposed by Cherie Duddridge as a way to allow the Board Members to strategize and move forward, planning for the future.
- Feedback from a meeting with Katy Christian Ministries suggested that we utilize more volunteers on committees, and continue to build our volunteer base.
- Cherie Duddridge is going to oversee a committee to enhance the volunteer base.

COMMITTEE REPORTS

Finance Committee

- Cash flow for June is a loss of \$822. Operating Income was a loss of \$4,950 offset by \$927 in fundraising, due to donations. Program and Admin expenses were lower due to timing of salaries. The \$3,788 unfavorable variance versus the budget is primarily a result of lower fundraising and tuition offset by timing of salaries.
- YTD Cash Flow for the fiscal year is a loss of \$43,477. Operating income was a loss of \$163,376 offset by Fundraising \$88,834. The \$85,713 unfavorable variance is primarily due to lower tuition, unbudgeted property expense in administrative expense, lower fundraising.
- Restricted funds currently has a \$63,397 balance with \$10,000 dedicated to Oven and Fire system and \$50,000 for a van.
- Cash balance is \$133,579, down \$12,364 from last month.
- Mike Lattal stressed to importance of finding grants due to our dwindling funds.
- A check for the missing funds was sent, it was rejected due to insufficient funds.

Building Committee - No change from June 2023

Priorities:

TOTAL CAPITAL NEEDS:	\$147,801
Capital Raised to date.	\$138,539
Spent	\$124,898
Available to spend	\$10,641
Committed	\$3,000

Program Committee

- Update on Summer Sessions, and status of buses.
- Registration for Fall Program will begin on July 14 through July 29, 2023.
- The Arc of Katy hosted a Technology Safety Presentation for families on June 27, 2023 at Kingsland Baptist Church. Those in attendance gained insight into current technology safety.
- Tidal Wave Auto Spa Charity Day will be September 15, 2023, planning is ongoing.
- Pick-A-Dilly Market will be October 21, 2023. There is a FaceBook page to view items being sold.
- The Arc of Katy Socials will resume in September, 2023, at the Mark Chapman YMCA. The Arc of Katy will be charged \$100/social. The next Movie Socials will July 29th at the Arc Building.
- A discussion is being held for a fund raising event in November 2023, potentially a Fashion Show Luncheon.

Marketing and Communication Committee

- Dates to Remember:
 - July 29, 2023 - Deadline for Fall registration for Day Program
 - September 6, 2023 - Day Program starts for Participants
 - September 15, 2023 - Tidal Wave Car Wash Fundraiser
 - September 2023 - next Empowerment through Knowledge at Kingsland Baptist.
 - September 19, 2023 - Annual General Membership Meeting.
 - October 21, 2023 - Pick-a-Dilly Market - St. Peter's United Methodist
 - November 2023 - Possible Fundraiser

Fund Development Committee - No report submitted

- Tidal Wave Auto Spa -September 15th
- Annual Fund - Letter to go out in the Fall
- Planning meeting with Finance Committee

Board Development Committee

No meeting held

No report submitted

- Approach Katy Chamber of Commerce for up and coming community members that would be good for their leadership development.
- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org

Ad-Hoc: ADA Grievance Procedures

- Procedures have been updated, and are available upon request.

A motion was made by Fran Dahl, to approve the updated ADA Grievance Procedures, and was seconded by Mary McGovern. The motion passed.

The next Arc of Katy Board meeting will be August 15, 2023 @ 6:00 pm, Hybrid format

A motion was made by Fran Dahl, to adjourn the meeting and was seconded by Fred Shafer. The meeting was adjourned at 7:30 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

July 27, 2023

Secretary

The Arc of Katy



Achieve with us.®

**July, 18, 2023 via Hybrid
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Russell Faldyn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>