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**The Arc of Katy
Board of Directors Meeting
Date 4/13/21 via ZOOM**

Meeting Minutes

The meeting was called to order by Fred Shafer, President.

Fred Shafer led the Board in prayer

Board members absent: See attached Attendance dated 4/13/21

Board members present by proxy: Mike Lattel, Don Elder

ACTION ITEMS

1. A motion was made by Margaret Laney to approve the March 9, 2021 Board meeting minutes. The motion was second by Ida Faye Elder. The motion passed.

Ginger Mayeaux, MSSW, Director of Public Policy and Advocacy for The Arc of Texas, spoke regarding the Rider 21 Plan and if passed, how it will impact The Arc of Katy. Ginger recognized the wonderful program provided by the Arc of Katy.

President's Reports

- Construction has begun on the building at the Jordan Ranch Road location. The Fire Marshall has reviewed the plans and have approved the building for an occupancy of 50. A meeting of current families who have Participants in the Day Program will be scheduled to share information on the projected timeline for moving into the building. At a time determined by the contractor a sign will be placed at the construction site. At that time The Arc of Katy will discuss a groundbreaking date and activities.
- The Arc of Katy was presented with the opportunity to receive \$1,500 from The Arc of Texas for COVID related initiatives. The Executive Committee met and agreed to accept the funds, and a team will be assembled to determine appropriate use of the funds. A report to The Arc of Texas must be submitted by August 1, 2021 that provides an overview of how the funds were used.

- The Arc of Katy and the Kingsland Baptist Church Special Needs Ministry will be partnering to provide a seminar on April 14, 21 from 6-7:30pm, for parents on effective collaboration between the school and home in the special education process.

COMMITTEE REPORTS

Finance Committee

Mike Lattal presented Arc of Katy Finance Report for April 2021.

- Net Income for March 2021 is estimated to be a profit of \$35,095. Operating Income was a loss of \$9,856, offset by \$42,850 of fundraising associated forgiveness of the PPP loan of \$32,329, Geranium sales \$7,385, and contributions. The \$37,762 favorable variance versus the budget is a result of higher fundraising and lower operating income than budget
- Year to date income is \$71,061, \$112,484 better than the budget loss. Higher Operating income due to early start of day program, higher fundraising, forgiveness of PPP loan, contributions, and timing associated with audit fees were responsible for the improvement over the budget.
- Cash balance is \$196,400, up \$14,000 from last month.

Program Committee

Carolyn Kares, Program Co-chair presented the April Program Committee report. A copy of the report was provided to the Board.

- The Arc Program Committee met via Zoom on April 6, 2021 at 4 pm.
- The Day Program is at capacity with 16 participants and 4 staff members.
- Late Pick-Up Fees were discussed, which will go into effect April 12, 2021.
- Summer Registration forms are due April 9, 2021. COVID Team has recommended increasing participant number to 22.
- The Virtual Interaction Program (VIP) will end in May, due to limited participation.
- The April Social will be a virtual Pizza/Bingo themed event via Zoom on April 9th.
- Spring sale of geraniums held on Friday March 26th was successful. \$6120.00 was made in profit.
- Summer staff member Rosanna Jennings was named as Secondary Instructional Paraprofessional of the Year for Katy ISD for 2020-2021. Congratulations for a well-deserved honor!

Communications and Marketing Committee

- The new website will go live on Friday, April 16, 2021. Amber Jarvis has provided countless hours on bringing this to fruition. The website will be on a new platform. This will save the Arc of Katy hundreds of dollars, and allow for more control of information on the site. A sample of the new site was provided to the board.

Fund Development Committee

- The Committee has been following up on information for the Vivian L. Smith Foundation Grant. We hope to hear after May 15th submission date.

- The Committee is continuing to actively pursue the Sterling Grant.
- The committee is finalizing the details of the Legacy Giving Program (“A Gift of Lasting Love”). Information will be on the new website.

Board Development Committee

The Board Development Committee welcomed four new members to the April Board Meeting. New members are still being sought and the Board Development hopes to present more new board members in the near future.

COVID-19 Response Team

The team is monitoring and following the advice of the CDC, and have recommended increasing the number of participants in the summer program from 16 to 22, based on recommendations provided to the school district.

Adjourn

The next Board Meeting will be May 11, 2021 via Zoom, at 6:00pm.

The meeting was adjourned at 7:30pm by Fred Shafer, President

Respectfully submitted,

Ellen R Candito

April 16, 2021

Ellen Candito, Secretary
The Arc of Katy



The Arc of Katy
April 13, 2021 via ZOOM
Board of Directors

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Name	Present	Absent	Proxy
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Lattal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Doguim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Margaret Laney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ida Faye Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Don Elder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pat Doucette	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Krista Kiblawi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>		
Sandi Dancel	<input type="checkbox"/>		
Donna Bode	<input type="checkbox"/>		

