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The Arc of Katy Board of Directors Meeting

Date: December 13, 2022 Zoom

Meeting Minutes

The meeting was called to order at 6:04 pm by Cherie Duddridge, President.

Cherie Duddridge led the Board in prayer.

Board members: See attached Attendance dated 12/13/22.

Members who have provided proxies: Laura Bromlow; Amy Campbell

Quorum confirmed.

ACTION ITEMS

A motion was made by Fran Dahl to approve the November 15, 2022 The Arc of Katy Board Minutes. The motion was seconded by Mike Lattal. The minutes were approved. The motion passed.

President's Reports

- Cherie had a presentation of the new Walker policy, which is in compliance with ADA regulations with the staff. The ADA regulations were also presented to the staff. There was some push back. The staff was told that the new policy was an all or nothing decision. The families have also been notified. Cherie was pleased with the response. The Arc of Katy Walker policy has been updated, based on extensive research and discussion.
- A motion was made by Fran Dahl to accept the newly updated walker policy. It was seconded by Audrey Bivens. Motion passes.

COMMITTEE REPORTS

Finance Committee

- Financial information was not available at the time that this report was submitted.
- We have received a tax bill for \$12,000+, due to the fact that we did not apply for tax exempt status by April 2022. Mike does not believe that we are able to appeal this. To avoid this for 2023, application must be made by April. Fran said she will look for the deed to the property, so that application can be made.

Gala Committee

- Currently, 105 tickets have been sold. We need to guarantee 125. Still need wine. The number of bottles that we have was not disclosed.
- The auction items will go live 5 days before the event
- There was a discussion of possibly using items storage for table decorations.

Building Committee

The committee did not meet this month.

- Shade pavilion has been completed
- Bike Path was completed by scouts
- Walking path behind the building has been extended by another scout group.
- Storage shed should be completed by the end of the year, electricity has been provided.
- The lease for the 10th Street building has expired.

Program Committee

- There are currently 77 families registered in the day program.
- The Jingle Bell Jam was a huge success. There were approximately 150 people in attendance. The Arc of Katy received \$2776 in donations. The participants enjoyed a wonderful day.
- The Christmas Dance was the December social.
- Discussion of staff Christmas luncheon

Marketing and Communication Committee

- The Committee is continuing to provide support to the Gala with Social media posts.
- Upcoming for the Committee will be Auction emails, Volunteers of the Year recognition
- A Constant Contact email was sent to selected groups regarding the Jingle Bell Jam
- Facebook posts about the Gala and Jingle Bell Jam were sent; a QR code insert was put in the program that was handed out at the Jingle Bell Jam.

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Fund Development Committee

No Report submitted

- Preparation of the final draft to Annual Report to Donors is being prepared. It was stressed that we need funds immediately in order to sustain our program into the future.
- Preparing report to the Ed Rachel foundation regarding how the funds were spent in 2022.

Board Development Committee

No Report submitted

- A new board member application from Russell Faldyn was presented and discussed by the Board. A motion was made by Mary Alcocer to accept Russell Faldyn to the Board of Directors. The motion was seconded by Ellen Candito. Motion passed.
- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org
- Bonnie Holland is to contact Michael Dillard and discuss the possibility of his stepping down from the Board and reapply at which time he is able.
- The Committee hopes to vet potential Advisory Board Members in 2023.

Covide-19 Response Team

No Report Submitted

The next Arc of Katy Board meeting will be January 17, 2023 @ 6:00 pm, Hybrid format.
The meeting was adjourned at 7: 23pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

January 13, 2023

Secretary

The Arc of Katy



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**December 13, 2022 via Zoom
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Dillard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laura Bromlow	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	