



Achieve with us.

The Arc of Katy Board of Directors Meeting Date 12/14/21 via ZOOM

The meeting was called to order by Cherie Duddridge, President.

Fred Shafer led the Board in prayer.

Board members absent: See attached Attendance dated 12/14/21.

Board members present by proxy: Robert Doguim, Ida Faye Elder, Don Elder

Quorum present

ACTION ITEMS

A motion was made by Fran Dahl to approve the November 17, 2021 Board minutes. The motion was second by Mary Alcocer. The motion passed.

“Getting to Know You” was presented by Mary McGovern

Board Member, Robert Doguim submitted his resignation to Fred Shafer.

President’s Reports

Jordan Ranch Facility update was provided Capital Campaign fully funded! Prefer unrestricted fund for additional donations.

- AV “consultant” working on distribution system; “Voluntold”
- Rough Move Plan: ■ Certificate of Occupancy (COO);
 - Deliver new furniture, blinds etc
 - Last week of Day program, pack up 10th Street facility
 - End of Dec, move boxes, tables etc from 10th St to Jordan Ranch ■ Jan 4-6 Staff Unpack and set up
 - Jan 6 Parent Open House
 - Mid to Late Jan, Community Engagement event

COMMITTEE REPORTS

Finance Committee

Net loss for November 2021 is \$11,716. Operating Income was a loss of \$13,215, offset by Fundraising of \$1,499. The \$6,330 unfavorable variance versus the budget is primarily a result of lower enrollment and fundraising. Year to date loss is \$27,322, Operating income loss of \$33,516 is offset by fundraising of \$6,194. The unfavorable variance versus the budget is due to lower enrollment and fundraising offset by lower staff expenses.

- Received \$6,500 in donations in November towards the capital campaign. Year to date have received \$13,940 and spent \$31,700 in the new building. The latest estimate is that we will receive \$115,000 in capital campaign contributions in cash or in kind, the projected cost for building additions is \$107,000. You were sent a list of projected building expenditures over the next year.
- Cash balance is \$148,556, down \$3,311 from last month.

- Received a draft audit report for the last fiscal year currently being reviewed for approval.
- Signed agreement with Republic for trash service for \$100/mo.
- Water service has started with TRG, requiring a \$200 deposit

Program Committee

- The last day for the in person day program and Zoom class is Thursday, December 16, 2021.
- The staff will work Friday, December 17, 2021 to prepare for move to the new Jordan Ranch location.
- Staff will be working January 3, 4 and 5 preparing the new building for Participants' return on January 6th. Families may visit new building during drop off on January 6, 7 10, 11 or 12.
- The November 13th Car/Truck Show raised approximately \$1,200. Sponsor Dull's Detail will be presenting check to Amy Campbell.

Communications and Marketing Committee

- Support Fund Development anyway we can for Capital Campaign
Finalize Case for Support one page
Marketing for New Building Move also connecting with our neighbors
Create Q4 Newsletter (2022 highlights)

Fund Development Committee

- We have received donations to the Capital Fund from Ed Rachal Foundation (\$50K), Strake Foundation (\$2K), and the Dominy family (\$10K). Including other donations made to the capital campaign, we have achieved our goal.
The 2020-21 Annual Report to Donors will be emailed by Monday Dec 13. A hard copy is in production.

Board Development Committee

- Plan to meet with Arc President for review of committee work.
Working on Guidelines for Advisory Committee should we decide to proceed with this.
Following up on interested parent who wants to be considered for the Board.

Gala Committee

- The Committee thanks the Board for all the help with the successful Gala.
- The goal was met, and much positive feedback has been received.
- The 2022 Gala will be at Beckendorf Farms on December 2, 2022.

COVID Response Team

- Virus variants
- Local transmission and hospital
- Updated medical advice
- New building will be better for Covid due to additional space

The next Arc of Katy Board meeting will be January 18, 2021@ 6:00pm via Zoom.

The meeting was adjourned at 7:20 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen R Candito

Ellen Candito, Secretary
The Arc of Katy

January 14, 2022



Achieve with us.

**The Arc of Katy
December 14, 2021 via ZOOM
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Doguim	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Dillard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ida Faye Elder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Don Elder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Holland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Krista Kiblawi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>		
Sandi Dancel	<input type="checkbox"/>		
Donna Bode	<input type="checkbox"/>		