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**The Arc of Katy  
Board of Directors Meeting  
Date 10/19/21 via ZOOM**

**Meeting Minutes**

The meeting was called to order by Cherie Duddridge, President.

Fred Shafer led the Board in prayer

Board members absent: See attached Attendance dated 10/19/21

Board members present by proxy: Don Elder

Quorum present

**ACTION ITEMS**

A motion was made by Bonnie Holland to approve the August 17, 2021 Board minutes. The motion was second by Ida Faye Elder. The motion passed.

A motion was made by Ida Fay Elder to nominate Michael Dillard to the Board of Directors. The motion was second by Fran Dahl. The motion passed.

**President's Reports**

Past President, Fred Shafer thanked the Board for the honor to serve for the past 3 years. He also thanked the Board for the Plack. He plans to make a donation of a live plant for the new building at the Jordan Ranch site.

New President, Cherie Duddridge, has proposed a "Getting to Know You" session at the beginning of each meeting to help board members get to know each other better.

Giving Tuesday, is a Chili Cook-off on Saturday November 6, 2021, at the West Lake FireStation. Fred Schfer, has volunteered to be the chef, and has requested volunteers to help on the day of the event.

**COMMITTEE REPORTS**

**Finance Committee**

- Net loss for October 2021 is \$1,273. Operating Income was a loss of \$3893, offset by Fundraising of \$2,620. The \$5,888 unfavorable variance versus the budget is a result timing associated with membership dues (\$7,000) and provider payments (\$4,000).
- Received \$1040 in donations in September towards the capital campaign and spent \$15,850 in the new building for cabinets and other scope changes. Attached is a list of projected building expenditures over the next year.
- Have an agreement with TXU to provide electrical service under a 3 year contract. Have reached agreement with Consolidated communications to provide fiber internet service @ \$185/mo under a five year agreement.
- Cash balance is \$159,538, down \$15,237 from last month.

### **Program Committee**

The Program Committee is sending four staff members to the "Capturing Kids Hearts" training in November.

There will be a virtual training for all staff members in February 2022.

### **Communications and Marketing Committee**

- Updates on communications for Capital Campaign
- Review tactical plan document
- Working diligently on grants, submitted 3 grants and other potential grants. Have all the supporting information to submit grants.
- Exploring potential 2021 Hometown Heroes, Founders Award and Volunteer of the Year candidates.

### **Fund Development Committee**

Focus is on developing the newly established Grant Writing Committee.

The Committee will continue to work on the Capital Fund and upcoming Gala for the rest of the year.

### **Board Development Committee**

The Committee is speaking with three people that are interested in serving on the board, and another person has submitted an application.

The Board has approved Michael Dillard as a new Board member.

Glen Beckendorf has expressed interest on being an Advisory Committee Member.

The committee continues to develop new candidates.

### **GALA Committee**

The Committee has been working on everything related to the Gala. They are still in need of donations. Participants are able to attend free with a ticketed adult.

### **Covid Response Team**

The Arc Program will continue in Option Two which requires the wearing of masks/face shields, temperature checks, asking of Covid-19 questions, and the cleaning protocols will continue, for the Fall session.

The attendance numbers continue at 28 Monday – Thursday and 22 on Friday. The Arc building interior items will be reconfigured to help accommodate the number of participants per day.

The meeting was adjourned at 7:06 pm by Cherie Duddridge, President

Respectfully submitted,

*Ellen R Candito*

Ellen Candito, Secretary  
The Arc of Katy

November 14, 2021



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**The Arc of Katy  
Oct. 17, 2021 via ZOOM  
Board of Directors**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Proxy</b>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Doguim	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ida Faye Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Don Elder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Krista Kiblawi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other Attendees</b>			
Ann Ferner	<input checked="" type="checkbox"/>		
Sandi Dancel	<input type="checkbox"/>		
Donna Bode	<input type="checkbox"/>		