

**The Arc of Katy Board of Directors Meeting  
Date August 16, 2022 Hybrid**

**Meeting Minutes**

The meeting was called to order at 6:07pm by Cherie Duddridge, President.

Bonnie Holland led the Board in prayer.

Board members: See attached Attendance dated 8/16/22.

Members who have provided proxies: Audrey Bivens, Ida Faye Elder, Don Elder, Marchelle Peters.

Quorum confirmed.

**ACTION ITEMS**

A motion was made by Fred Shafer to approve the July 21, 2022 The Arc of Katy Board Minutes. The motion was second by Mike Lattal. The minutes were approved. The motion passed.

Marchelle Peters has submitted her resignation from the board, effective immediately. The resignation was accepted by Cherie Duddridge, who thanked Marchelle for her service.

**President's Reports**

- The Annual Membership Meeting will be September 13, 2022, at 6:00pm.
- Topics for discussion include The Arc of Katy Highlights; Legislation; and Information for Caregivers.
- Board Member, Marchelle Peters, has tendered her resignation from the board, due to work related time constraints.

**COMMITTEE REPORTS**

**Building Committee**

Shed spending to date \$8600, estimated budget \$15,000.

Shade Pavilion expected to be installed in August.

Need for a van/bus \$50,000.

Year to date the Capital Campaign has received \$113,687 in contributions, and \$7,120 in Gala donations, and has spent \$66,760.

Total Capital needs are estimated at \$134,911.

**Finance Committee**

- Cash flow for July is a loss of \$14,041. Operating Income was a loss of \$16,926. The \$10,182 unfavorable variance versus the budget is a result of lower tuition resulting from closure due to Covid, high building expense due to unbudgeted rent for 10th Street, offset by lower program salaries, due to program closing.

- YTD Cash Flow is a loss of \$47,124, due to lower enrollment, and unbudgeted rent expense.
- Capital Campaign has raised \$113,585 with only \$77,393 spent to date. Capital needs are estimated at \$140,000.
- Cash balance is \$127,037, down \$34,812 from last month.
- Review and Approve Budget

### **Program Committee**

Summer Program - Third Summer Session ran from August 1 - 19, 2022.

Fall Program - Staff is secured for the Fall Program, which will begin on September 7, 2022.

Gala - Walt & Judy Palen are the Volunteers of the Year; Maria Tsakirs will receive the Ann Davis Award.

Educators' Luncheon/Meeting - 19 Educators attended a presentation of The Arc of Katy programs, and had a tour of the facility, on August 9, 2022.

- Fall Socials will resume in September 2022. They will be held at the Mark Chapman Main Street YMCA, and there will be a \$100 fee per event, charged to the Arc. This is the first time the YMCA has charged the Arc for use of the building for the monthly socials.
- The Program Committee will prepare the building for the Annual Meeting and will provide the refreshments.
- The building shed is progressing nicely, Marvin Keller is doing the work himself.

### **Marketing and Communication Committee**

Preparation and support for the Gala

Updates to website for events: Pick-A-Dilly Market; Annual General Meeting; Talent Show

Prep for annual fundraising in Q4

Annual Membership registration

### **Fund Development Committee**

**No Report Submitted**

### **Board Development Committee**

Officers up for reelection:

Ellen Candito (Secretary)

Mike Lattal (Treasurer)

Board Members up for reelection:

Amy Campbell

Ellen Candito

Mary McGovern

### **Gala Committee**

- Urgent call to action, the Committee continues to call for sponsors
- Purchase tickets and tables as soon as possible
- Please bring Wine Pull donations to Fran
- Invitations will be sent out next week

**Covide-19 Response Team**

- No Report Submitted

The next Arc of Katy Board meeting will be September 13, 2022 @ 6:00pm, hybrid format.

This will be the Annual Membership Meeting.

The meeting was adjourned at 7:56 pm by Cherie Duddridge, President.

Respectfully submitted,

*Ellen Candito*

August 31, 2022

Secretary

The Arc of Katy



*Achieve with us.®*

**August 16, 2022 via Hybrid  
Board of Directors**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Proxy</b>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Dillard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ida Faye Elder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Don Elder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>		