

The Arc of Katy Board of Directors Meeting
Date: July 15, 2025 Hybrid
Meeting Minutes

The meeting was called to order at 6:05 pm by Cheri Duddridge, President.

Fred Shafer led the Board in prayer.

Board members in attendance: See attached Attendance dated 7/15/25.

Members who have provided proxies: Mike Lattal; Chris Sneller

Quorum confirmed.

ACTION ITEMS

Fred Shafer requested a spelling correction for the June Minutes of his last name, change noted and corrected.

A motion was made by Aaron Sturgeon to approve The Arc of Katy, June 17, 2025 Board Meeting Minutes. The motion was seconded by Fred Shafer.

The minutes were approved. The motion passed.

The Board welcomed Sandy August, as the new Executive Director of the Arc of Katy. This is her first Board Meeting, and she comes to us filled with enthusiasm, and many great innovative ideas. She started on July 14th and already has some things in the works. She introduced herself, provided some background info, and told of her passion for the Arc Community. She feels a deep personal bond to this population, and looks forward to helping The Arc of Katy move forward in growth to serve the needs of the community. She looks forward to meeting everyone, and speaking of her vision at the Annual General Membership Meeting on September 16, 2025, held at Kingsland Baptist Church.

President's Report

Sandy August sees her roll as helping to grow the program. Her focus will be fundraising and looking to the future with growth/grant opportunities. Sandy mentioned that she was very impressed with the Board, specifically their preparedness, and eagerness to help. She likewise plans to be a resource for the Board.

- On boarding program under Cherie (Current president) and Fred (future president beginning September 2025)
- Understanding The Arc of Katy Programs
- Working with Staff

Evening programs opportunity - PEERS of Katy.

The Arc of Katy plans to launch the PEERS program in the fall, if there are enough participants. The value of the program, in addition to helping the participants connect interpersonally and professionally, will be parent coaching, to enhance the skills being taught in the program.

September Annual Meeting - September 16, 2025 - Kingsland Baptist Church

- Develop Announcement to send out announcing Annual Meeting
- Reports from Cherie and Mike; vote for Executive Board/General Board and new Board Members
- Fred will speak as incoming President
- Introduction of Sandy August, she will discuss her vision for the future of The Arc of Katy
- Reception for Families to interact with Sandy August and Board Members

President Elect's Report - None submitted

COMMITTEE REPORTS

Finance Committee

- Cash Flow for May is a profit of \$692, \$2,686 more than budget. Operating Income is a loss of \$3,314, \$5,251 better than budget. Fundraising of \$312 is under budget, by \$2,604. Net loss of \$3,002 is \$2,647 better than budget due to timing of tuition, lower program and admin.costs.
- Cash flow year-to-date is \$38,581, \$10,310 more than budget. Operating income was a loss of \$112,780, the unfavorable variance versus budget is due to administrative expenses (marketing, accounting & dues) and building expenses offset by lower program expenses.
- Fundraising of \$112,844 (Fiesta \$60,110, Barn Dance \$8,600) is \$10,094 over budget. Net income of \$64 is more than budget by \$8,343.
- Restricted funds currently have a \$53,436 balance after Ed Rachel grant and Steve Hauck for bus maintenance. Spending for the year includes \$64,319 van purchase, \$10,200 gate purchase. \$2,385 for flag pole, \$1435 parking lot striping and the balance insurance. \$1,564 of bus repairs were spent against the \$5,000 grant.
- Cash balance of \$261,057 is \$737 down versus last month.

Program Committee

- The first summer session concluded on June 27, 2025.
- Discussion on weather bus drivers should be paid more on trips that were a longer distance and included driving downtown, discussion was tabled so more information could be gathered.
- Alternative options are being researched for participants with challenges. New locations are being considered. A Program Sub Committee has been formed and is meeting regularly. (See notes below)
- Most of the bikes, stored in the shed need repairs and are not being used. Need to determine what to do with bikes in the future.
- The Arc of Katy Facebook page is still down. Amy is working to create a new page, Sandy August will help with this.
- Registration packets have been sent out for the Fall Program for the 2025-2026 year. A revised Program Manuel has been included for families to review, sign and return with registration.

- The 2025-2026 Socials are in the planning phase at the Main Street YMCA, Dennis Combrink is working to secure dates. Movie Socials are held at the Arc Building year round.
- Amy and Carolyn have met with four NCL chapters to see where they can help with The Arc of Katy.
- Tidal Wave Car Spa Charity Day will be held on Friday September 19, 2025. The Arc of Katy will receive a portion of profits for that day.
- Pick-A-Dilly Market will be October 18, 2025, and crafts for the market are being considered. Amy is working to secure bags from Fredericksburg Farms to sell at the market
- The Arc of Katy continues to receive requests from groups wishing to do service work. Young Men's Service League- A group from Seven Lakes HS is interested in volunteering during the summer with The Arc of Katy, some helped at the July 7th bowling outing at Times Square.

Program Sub Committee

This new committee has been formed to address the specific physical limitations, including mobility devices.

- Strategic Direction is to service IDD community with more needs.
- Urgent due to original participants that age out and mobility concerns.
- Sub committee includes Amy, Carolyn, Bonnie, Mike, Ann, Ellen, Aaron, Fred has attended many of the meetings.
- Design a program to address inclusion and determination criteria, program design and documentation, location, staffing, financial model.

Building Committee - No Meeting held; No Report Submitted

Marketing and Communication Committee - No Meeting; No Report Submitted

Fund Development Committee - No report submitted

Working on the second Ed Rachel grant for 85K for 18 months for Ex Director, which has been submitted.

Board Development Committee - No report submitted

New Board Member training/on-boarding on July 8, 2025. Members trained, Cyndi Lawrence; Quiana Luckett and Aaron Sturgeon. Chris Sneller will be trained at a later date. New Board Members have been asked to review and determine which committee that their skillset would best serve.

The next Arc of Katy Board meeting will be on August 19, 2025 @ 6:00 pm. The meeting will be Hybrid.

The meeting was adjourned at 7:17 pm by Cheri Duddridge, President.

Respectfully submitted,

Ellen Ryan Candito

July 20, 2025

Secretary

The Arc of Katy



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**July 15, 2025 via Hybrid
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cyndi Lawrence	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Qiana Lockett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chris Sneller	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Aaron Sturgeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandy August`	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>