

**The Arc of Katy Board of Directors Meeting
Date: May 21, 2025 Hybrid
Meeting Minutes**

The meeting was called to order at 6:01 pm by Fred Shafer, President Elect.

Fred Shafer led the Board in prayer.

Board members in attendance: See attached Attendance dated 5/21/25.

Members who have provided proxies: Mary McGovern, Cherie Duddridge

Quorum confirmed.

ACTION ITEMS

A motion was made by Bonnie Holland to approve The Arc of Katy, April 15, 2025 Board Meeting Minutes. The motion was seconded by Amy Campbell
The minutes were approved. The motion passed.

President's Report - None Submitted

President Elect's Report - None submitted

The new Board Members, Cyndi Lawrence and Aaron Sturgeon were introduced, and all the Board Members introduced themselves.

Fred Shafer presented Sandy August's resume. The Executive Director Interview Committee, after an exhaustive and thorough search and interviewing process, recommended Sandy August as the new Executive Director of The Arc of Katy. The Board discussed Ms. August's resume, qualifications, and a discussion followed.

The Executive Director Interview Committee recommends that the Board of Directors hire Sandy August as the Executive Director of the Arc of Katy at an annual salary of \$90,000 with a start date at an agreed time in July 2025. Paid time off is 3 weeks with additional leave provided for 9 recognized holidays and 5 personal days annually. Work location is flexible with remote options available. A motion was made by Amy Campbell to accept the Executive Director Interview Committee's recommendation to hire Sandy August, the motion was seconded by Cyndi Lawrence. The motion was approved by the Board. The motion passed.

COMMITTEE REPORTS

Finance Committee

- Cash Flow for April is a loss of \$6,714, \$12,132 less than budget. Operating Income is a loss of \$16,951, \$9,298 less than budget. Fundraising of \$6,543 is under budget \$2,873 due to lower contributions. Net loss of \$10,408 is \$12,132 less than budget due to lower tuition, and fundraising, offset by lower program and admin costs.
- Cash flow year-to-date is \$43,519, \$3,264 more than budget. Operating income was a loss of \$97,673, the unfavorable variance versus budget is due to program (bus repairs) and administrative expenses (marketing, accounting & dues) and building expenses. Fundraising of \$110,063 (Fiesta \$60,110, Barn Dance \$8,600) is \$20,147 over budget. Net income of \$12,390 is more than budget by \$1,375.
- Restricted funds currently have a \$55,000 balance after Ed Rachel grant and Steve Hauck for bus maintenance. Spending for the year includes \$64,319 van purchase, \$10,200 gate purchase. \$2,385 for flag pole, \$1435 parking lot and the balance insurance.
- Cash balance of \$ 264,406, is \$3,766 up versus last month due to Hauck grant.

Program Committee

- The day program will conclude it's current session on May 16, 2025
- The first summer session will begin June 2, 2025
- Blood drive on April 16, was a success with 15 donors
- The Arc of Katy Facebook page is still down. Amy will have to create a new page.
- Barn Dance was successful, To date \$8,866.17 has been raised
- The May Social was the Prom event on May 10, 2025; The theme was "Lights, Camera, Action"; the Movie Social was on May 3, 2025
- Fifteen participants, and staff attended an Astros baseball game on April 30th.
- Pick-A-Dilly Market will be October 18, 2025

Building Committee - No Meeting held; No Report Submitted

Marketing and Communication Committee - No Meeting; No Report Submitted

Fund Development Committee - No report submitted

The application for the Ed Rachel grant will be submitted in May.

Board Development Committee - No report submitted

The Arc of Katy has welcomed 4 new Board Members. Fred Schafer and Bonnie Holland will provide an onboarding meeting, and a Board Orientation, at a date to be determined.

The next Arc of Katy Board meeting will be on June 17, 2025 @ 6:00 pm. The meeting will be Hybrid.

Bonnie Holland made a motion to adjourn the meeting, Amy Campbell seconded the motion,
The meeting was adjourned at 6:52 pm by Fred Shafer, President Elect.

Respectfully submitted,

Ellen Ryan Candito

June 5, 2025

Secretary

The Arc of Katy



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**May 21, 2025 via Hybrid
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cyndi Lawrence	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Qiana Lockett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Chris Sneller	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aaron Sturgeon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>