



Achieve with us.

**The Arc of Katy Board of Directors Meeting
Date 11/17/21 via ZOOM**

Meeting Minutes

The meeting was called to order by Cherie Duddridge, President.

Amy Campbell led the Board in prayer

Board members absent: See attached Attendance dated 11/17/21

Board members present by proxy: Audrey Bivens, Mary McGovern

Quorum present

ACTION ITEMS

A motion was made by Mike Lattal to approve the October 19, 2021 Board minutes. The motion was second by Fran Dahl. The motion passed.

“Getting to Know You” was delayed, due to board member absence.

Newest Board Member, Michael Dillard was introduced to the board.

Giving Tuesday profits have not been distributed at this time.

President’s Reports

Jordan Ranch Facility update was provided

- Angel Tree needs will be available for bidding at the Gala.
- Power, Internet and Utilities are being established at the facility.
- Move in plan is in place, which includes dates, packing plans, furniture delivery, open house, and community involvement.
- Landscaping committee has been established.

COMMITTEE REPORTS

Finance Committee

- Net loss for October 2021 is \$461. Operating Income was a loss of \$8470, offset by Fundraising of \$8009. The \$14,551 favorable variance versus the budget is a result timing associated with building expenses (\$15,000). Year to date loss of \$3,658, Operating income loss of \$14,121 was offset by fundraising of \$10,463. The favorable variance versus the budget is due to lower building expenditures offset by lower fundraising.
- Received \$6,400 in donations in October towards the capital campaign and spent \$15,850 in the new building for cabinets and other scope changes. Year to date the capital campaign is \$22,560 below budget. Attached is a list of projected building expenditures over the next year. \$50,000 of building expenditures have been approved with \$18,300 left to spend.
- Cash balance is \$151,867, down \$7,671 from last month.

Program Committee

- The Arc of Katy Program Committee met via Zoom at 4 pm on Tuesday, November 2, 2021.
- Report on Day Program, Sandy Dancel reported that all is going well with the Day and Zoom Programs.
- Expansion of Staff – Three new staff members have been added to the Day Program in October.
- Professional Training - Four staff members attended a 2 day training and will share knowledge with all of the staff.
- Attendance Calendar – The attendance calendar for the Day Program will be changed to allow for the move to the new building. The last day of in person and Zoom attendance will be Thursday, December 16th and the staff will have a work day on Friday, December 17 to prepare for the move to the new building. The Participants will return from the holidays on Thursday, January 6, 2022 to the new building. The staff will have work/training days Monday, Tuesday and Wednesday, January 3, 4, and 5, 2022 at the new building in preparation of the Participants' return. Tours of the Jordan Ranch Facility will be on January 6 and 7, for participants and families.
- Pick-a-Dilly Market – All 100 of the \$20 bags were sold at the Market on October 16, 2022.
- Giving Tuesday Chili Cookoff – The event was November 6 from 11:30 am to 1:30 pm. The Arc will have a booth and is participating in the Chili Cook-off. The Arc of Katy will share in the proceeds. There was a car/trunk show 11/13 benefiting the Arc of Katy.
- Socials - The November Social was be a Bingo/Pizza night on Saturday, November 13 from 7-9 pm at the Ballard YMCA.

Communications and Marketing Committee

- Working on Gala and Capital Fund.
- Would like a discussion of how committee chairs can improve communication between committees.
- Working on communication plans to promote the new facility.

Fund Development Committee

- Working with Building Committee to identify wish list for the new facility to present at the Gala.
- Annual Report will go out after the Gala.
- Capital Fund and Grant writing is on-going.

Board Development Committee

- Welcome to the newest board member, Michael Dillard.
- We are very pleased to have him on-board.

Gala Committee

The Committee urges everyone to purchase their Gala tickets, very limited supply left at this time.

On-going last minute prep. Will welcome any donations for the wine pull.

COVID Response Team

The Arc Program will continue with COVID protocol.

The next Arc of Katy Board meeting will be December 14, 2021 @ 6:00pm via Zoom.

The meeting was adjourned at 7:02 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen R Candito

Ellen Candito, Secretary
The Arc of Katy

November 29, 2021



Achieve with us.

**The Arc of Katy
November 17, 2021 via ZOOM
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Doguim	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Dillard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ida Faye Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Don Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Krista Kiblawi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>		
Sandi Dancel	<input type="checkbox"/>		
Donna Bode	<input type="checkbox"/>		