

The Arc of Katy Board of Directors Meeting

Date: March 21, 2023 Hybrid

Meeting Minutes

The meeting was called to order at 6:08 pm by Cherie Duddridge, President.

Cherie Duddridge led the Board in prayer.

Board members: See attached Attendance dated 3/21/23.

Members who have provided proxies: Fran Dahl

Quorum confirmed.

ACTION ITEMS

A motion was made by Mary McGovern to approve the February 23, 2023, The Arc of Katy Board Minutes. The motion was seconded by Fred Shafer. The minutes were approved. The motion passed.

President's Reports

- Wi-Fi has been updated, for a faster network.
- Thanked Mobility Committee for all the work they did to update our requirements.
- Cherie is developing a set of questions for potential future event planners, and will forward this information to the board for further input.

COMMITTEE REPORTS

Finance Committee

- Cash flow for January is a loss of \$2,217. Operating Income was a loss of \$6,461 offset by \$1,101 in contributions. The \$543 favorable variance versus the budget is primarily a result of lower Program expenses offset by lower contributions.
- YTD Cash Flow for the fiscal year is a loss of \$2,161. Operating income was a loss of \$93,759 offset by Fundraising \$73,456. The \$22,498 unfavorable variance is primarily due to lower fundraising/gala \$14,544, higher building expense \$6,207, and timing of tuition/membership \$9,828.
- We received a bill from Waller County for \$23,541 in property taxes for 2022. We have filed for an exemption going forward, and requested an additional exemption for 2022, to be exempt for the tax bill.
- A grant from the Ed Rachel foundation was received for \$50,000.
- Cash balance is \$111,394, down \$3,119 from last month.
- Audit report for last fiscal year has been completed and is attached.

Building Committee

No Report submitted

Priorities:

TOTAL CAPITAL NEEDS:	\$147,801
Capital Raised to date.	\$139,440
Spent	\$129,581
Available to spend	\$9,589
Additional Cash needed.	\$8,361

- Finish shed, paint/AC \$3,500
- Drainage \$1,000
- Grass next to pavilion \$2,000
- Security gate chain \$500
- Kitchen stove and fire hood (received \$10,000 toward this). Still need fire protection System.
- Fire Inspection on 3/21/23, report to be sent to Ann. Need someone to be on call for alarm., Fred then Cherie.

Program Committee

- Day program - Did not attend Rodeo, due to bus parking would have been \$50/bus, cost prohibitive; Rich's Little Raiders - Arc participant Reagan Roeh won T-shirt design contest, which was on all shirts given to attendees and volunteers at the February 24th event; 2 buses in need of AC repair; Day/Virtual Programs closed for Spring Break, March 13-17.
- Summer Program Registration has. Begun, and staffing is in place for all three sessions.
- Mission Team from Grand Lakes Presbyterian Church toured day program, and were presented with a Thank You Plaque for generous donation of \$1900.
- Seven Lakes HS Spartan Games has selected The Arc of Katy to be the beneficiary of the Penny Challenge.
- The Barn Dance will be held on the grounds of the Jordan Ranch facility on April 1, 2023. Boot Scootin' Buddies will be announced. Games will be held as well as a cake walk. Food (purchased by The Arc of Katy) will be cooked by Don Wolf. The Katy Cowgirls and their horses will be there.
- The monthly socials, will continue through May, 2023, before a summer break. The May Social will be a Prom and the theme is being discussed. The movie social is the last Saturday of the month.
- Family to Family Network Conference will be April 12, 2023 at Kingsland Baptist Church titled Empowerment through Knowledge.
- A three wheeled recumbent bike donated by Fred Shafer will be offered for sale.
- A resource fair will be held at Langham Creek HS on April 14th.
- Bass Pro Shop is allowing The Arc of Katy to man a table to give away hot dogs and collect donations at their store at Katy Mills Mall, on April 22, 2023, volunteers and participants will attend.

Marketing and Communication Committee

- Empowerment Through Knowledge (ETK) sessions at Kingsland Baptist Church, with Family to Family Network, will be held April 12, 2023, for parents, guardians, caregivers and adults with IDD. Childcare will be provided.
- The Committee will continue using Constant Contact in addition to website and social media. Ann and Carolyn are working on blog posts and media posts. Fred is working on updating The Arc of Katy brochure for events and speakers bureau.
- Ann is continuing to update the website with info for the Barn Dance, ETK, Socials, and the Summer Program. Save the date for Barn dance was sent out.
- The Committee is discussing the development of a professional folder with information about The Arc of Katy to distribute when attending events.
- Ann looking into WIX for better price through our membership.

Fund Development Committee

- The Arc of Katy has received \$50K again this year from the Ed Rachel Foundation. With gratitude to Mike Lattal and Ann Ferner for a very tight turn around.
- Meeting with Cherie Duddridge and Fred Shafer to prepare consistent information to be used for grant proposals.
- Identified the need for coordinated communication plan for reaching out to donors throughout the year.
- Focus on securing major sponsorships.
- Action items: Steinway Event, Project Flourish - Cherie
Academy - Russel
Breakfast meeting with Mr. Beckendorff - Russel, Fred, Amy
Mary McGovern's daughter-in-law has offered support for social media

Board Development Committee

No meeting held

No report submitted

- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org

The next Arc of Katy Board meeting will be April 18, 2023 @ 6:00 pm, Hybrid format.
The meeting was adjourned at 7:49 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

April 11, 2023

Secretary

The Arc of Katy



Achieve with us.®

**March 21, 2023 via Hybrid
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Russell Faldyn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Attendees

Ann Ferner