

## **The Arc of Katy Board of Directors Meeting**

**Date: April 23, 2024 Hybrid**

### **Meeting Minutes**

The meeting was called to order at 6:06 pm by Cherie Duddridge, President.

Fred Shafer led the Board in prayer.

Board members: See attached Attendance dated 4/23/24.

Members who have provided proxies: None

Quorum confirmed.

### **ACTION ITEMS**

A motion was made by Bonnie Holland to approve The Arc of Katy March 19, 2024 Board Meeting Minutes. The motion was seconded by Carolyn Kares.

The minutes were approved. The motion passed.

### **President's Reports**

- The Arc of Katy has purchased Protecting Vulnerable Adults, and will require all staff and new hires to be trained.
- The Board Boot Camp: will be on 5/21/24 and will be attended by Cherie, Fred and Mike.
- The Arc of Katy is now a member of The Business Network Infrastructure as part of Community Outreach and being a vested member of the Greater Katy Community.

### **COMMITTEE REPORTS**

#### **Finance Committee**

- Cash Flow for February is a loss of \$2,726. Operating loss of \$11,036 was offset by fundraising of \$5,139 resulting in a net loss of \$5,897. Fundraising included contributions of \$5,139. Monthly loss of \$5,897 was higher than the budget due to higher tuition (timing) offset by higher Program expenses (salaries), and Building expense plumbing issue.
- Year to date cash flow is positive \$77,165. The positive variance of \$62,488 is primarily due to, lower salaries, admin expenses and higher fundraising (fiesta)
- Restricted funds currently have a \$59,755 balance with \$3,000 building , \$5,000 for security and \$50,000 for a van.
- Cash balance is \$193,695 is up \$6,399 from last month.
- The Financial Review for last fiscal year has been completed, 990 in process.

## **Program Committee**

- Summer Program registration is continuing; Staffing is in progress.
- A Grant application from the Houston Junior Forum was submitted in March. The Summer program is requesting a \$5000 grant to help with summer costs.
- The Arc of Katy ¡Fiesta! was a great success, with funds in excess of the \$50,000 range. Feedback from the event continues to be very positive, with good suggestions for the future. The 2025 date for the next ¡Fiesta! is Friday February 21, 2025.
- Disability Awareness Day was April 20 at Humble Grounds Coffee House. The Arc of Katy was selected to receive funds raised at the event. Board Members and several participants volunteered to sit at the Arc Booth.
- The Arc of Katy Social for April was a Pizza Bingo Night, held at the Mark Chapman YMCA.
- The Barn Dance was on April 20, 2024, from 1:00-3:30pm at the Jordan Ranch location. Many of the events from past years were enjoyed at the Barn Dance this year including the very popular cake walk, the Katy Cowgirls with their horses, games, music, face painting, and the delicious BBQ Brisket sandwiches for lunch, and several raffle items. American Eagle Outfitters gave a \$500 grant and was listed as a Bronze Sponsor, and several store employees helped with set-up. An Amazon volunteer group helped with set-up and take down. Our Social DJ's Rhonda and Roger volunteered their time at this event. The Star Chapter of NCL donated Cakes for the cake walk.
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## **Marketing and Communication Committee - No Meeting held; No Report Submitted**

- Amy Campbell and Carolyn Kares attended a Transition Fair at KISD on February 28, 2024
- The Marketing Committee is working on coordination and communication for the upcoming Barn Dance on April 20, 2024.

## **Fund Development Committee - No report submitted**

- Completed and submitted grant application for PGA Tour Superstore community grant.
- An application was submitted to the Tidal Wave Charity Day event for September 2024.
- Cherie is following up on the Ed Rachel Foundation reporting requirements.
- We continue to examine opportunities with the Meadows Foundation.
- A call was made to Kendra Scott to discuss fundraising opportunities.
- A grant application to First Horizon was due on April 30th.

## **Board Development Committee - No Meeting held; No report submitted**

- Please submit potential board member candidate names to: [BoardDev@TheArcofKaty.org](mailto:BoardDev@TheArcofKaty.org)

## **¡Fiesta! 2025**

- The ¡Fiesta! will be on Friday, February 21, 2025 at Palacio Maria, Katy. Set on Calendar!

The next Arc of Katy Board meeting will be May 21, 2024 @ 6:00 pm.

The meeting was adjourned at 7:22 pm by Cherie Duddridge, President.

Respectfully submitted,

**Ellen Candito**

May 3, 2024

Secretary

The Arc of Katy



*Achieve with us.®*

**April 23, 2024 via Hybrid  
Board of Directors**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Proxy</b>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	