

The Arc of Katy Board of Directors Meeting

Date: January 21, 2025 Zoom

Meeting Minutes

The meeting was called to order at 6:01 pm by Cherie Duddridge, President.

Cherie Duddridge led the Board in prayer.

Board members in attendance: See attached Attendance dated 1/21/25.

Members who have provided proxies: none

Quorum confirmed.

ACTION ITEMS

A motion was made by Fred Shafer to approve The Arc of Katy, December 17, 2024 Board Meeting Minutes. The motion was seconded by Bonnie Holland.

The minutes were approved. The motion passed.

President's Report

Committee to determine how to expand participants. Meet at Day program Friday 1/10; examine sound absorbing panels; holding at 36

Other opportunities

- Dr. Jagers for Empowerment Through Knowledge (ETK): Social Media and Electronic Use Safety and Sibling Support; Quarterly at Kingsland Baptist Church; will not do an evening program at the Arc at this time

Evening programs opportunity with:

- PEERS with Dr Valdes Thursday 1/23/25
- Dr Thomas Merriman Friday 1/24/25
- Parent training with Family CARE project- April 26, 2025
- The Arc of Texas visit Wednesday 1/22/25
- Jan 31st - Arc day at the capital- would welcome attendees
- Feb 14th -Have a Heart Day focuses on direct care worker crisis; I will attend
- Setting up call with Austin, San Antonio and Houston Arcs with more funding experience

The committee has goals 1-4 (see Executive Director documentation) in place when the grant is received for an Executive Director.

We are continuing to explore other possibilities, however, we did not receive the Meadows Grant. Feedback was to reapply in 1 year and consider use of Ed Rachel grant for 2025 2/3 of salary.

President Elect's Report

- Fred has been encouraging BNI members to support The Arc of Katy's upcoming !Fiesta!. A sponsorship through a table purchase and several donations of wine have been provided.
- Fred is encouraging BNI members to consider joining the Arc of Katy Board.
- Several have become members of The Arc of Katy. BNI has been a wonderful Community Partner.

COMMITTEE REPORTS

Finance Committee

- Cash Flow for December is a profit of \$14,117 up \$13,829 versus budget. Operating Income was a loss of \$3,019 less than budget. Fundraising is over budget due to higher donations (Eizner Foundation \$5,000) and
- Holiday show \$1,000. Net Income of \$11,026 is up \$13,790 versus budget due to higher tuition and fundraising.
- Cash flow year-to-date is \$10,859 up \$12,159 versus budget. Operating income was a loss of \$41,673, the unfavorable variance versus budget is due to program and administrative expenses. Fundraising is \$21,089 over budget. Net income is up versus budget by \$11,935.
- Restricted funds currently have a \$40,170 balance after \$63,819 van purchase. Approximately \$10,000 has been allocated for gate and \$2,000 for flagpole.
- Cash balance of \$211,059 is \$1,163 down versus last month.
- 990 has been completed and submitted.

Program Committee

- Day Program resumed January 6th after a 2-week holiday. Day program at capacity with 36 families, looking for alternatives.
- Fa La La La Fashion Show was a big success, and the participants enjoyed themselves. Approximately 80 in attendance. Final tally is still being generated, but in the \$5,000 range.
- Fiesta Fundraiser discussions. How many participants will attend? Staff? Art for auction. Song by participants?
- Barn Dance date will be April 5th, so as not to conflict with Easter.
- Contacting Grace Fellowship for donation of umbrellas, tables, and tents. Also, volunteers for the event. Participants will write letters this year. Boot Scootin Buddies
- Outreach - Family to Family on Jan 25th; Mikey's Place on Feb 1st. Vendor Fair Hosted by Flour.
- Coordinating with the Marketing Committee regarding brochures.
- 2025 is the 20th Anniversary of the Day Program.
- Socials - New Year's Dance Jan 11th; Movie Social - Jan 25th
- The February Social will be the Valentine's Dance on February 8, 2025

Building Committee - No Meeting held; No Report Submitted

- Flagpole installed
- Gate installed
- Parking lot painted
- Reviewing sturdier toilet seats
- Garbage disposal installation soon

Marketing and Communication Committee - Meeting January 17; No Report Submitted

- Working on communication for the !Fiesta!
- Signs, invitations, table numbers
- Need a publicity photo of Bonnie for the Ann Davis Award

Fund Development Committee - No report submitted

- Ed Rachel 4th grant awarded for \$50,000., meeting w/Mrs. Billings for review of future grant
- Meadows Foundation grant not approved, suggested picking different area, possibly Capital Expenses

Board Development Committee - No Meeting held; No report submitted

- Fred has given Chris Sneller an application. Chris's son Daniel is a participant
- Fred expects 2 BNI members to submit applications for Board membership, There may be a tour of the Arc of Katy Day Program after the meeting on February 6.
- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org

¡ Fiesta ! 2025

- Feb 21, 2025, at Palacio Maria
- Committee meeting weekly
- Save the Invitation and electronic graphics available
- Sponsorship documentation available and on RSA
- Honorees:
- Community Campion First Horizon Bank
- Volunteer of the year Bingo Ladies: Linda Biernbaum, Barbara Braun, Cheryl Crozier
- Ann Davis Award Bonnie Holland
- Actions for All on Board: sponsors, guests to invite, wine, auction items

The next Arc of Katy Board meeting will be on February 18, 2025 @ 6:00 pm. The meeting will be Hybrid.

The meeting was adjourned at 7:10 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Ryan Candito

February 11, 2025

Secretary

The Arc of Katy



Achieve with us.®

**January 21, 2025 via Zoom
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>