

**The Arc of Katy Board of Directors Meeting
Date July 21, 2022 Hybrid**

Meeting Minutes

The meeting was called to order at 6:10 pm by Cherie Duddridge, President.

Bonnie Holland led the Board in prayer.

Board members: See attached Attendance dated 7/21/22.

Members who have provided proxies: Audrey Bivens, Fred Shafer, Mike Lattal, Ida Faye Elder, Don Elder, Marchelle Peters.

Quorum confirmed.

ACTION ITEMS

A motion was made by Carolyn Kares to approve the June 21, 2022 The Arc of Katy Board Minutes. The motion was second by Bonnie Holland. The minutes were approved. The motion passed.

President's Reports

- The Annual Membership Meeting, scheduled for September 20, 2022, will be moved to the second Tuesday, September 13, 2022, at 6:00 pm, due to the Gala, scheduled for September 23, 2022. Material to be covered includes State of the Arc, Board Reelections, Legislations, Information for caregivers. Members are encouraged to contact President Cherie Duddridge, in order to suggest topics for discussion.

COMMITTEE REPORTS

Building Committee

Shed spending to date \$8600, estimated budget \$12,000.

Shade Pavilion expected to be installed in August.

Need for a van/bus \$50,000.

Year to date the Capital Campaign has received \$113,687 in contributions, and \$7,120 in Gala donations, and has spent \$66,760.

Total Capital needs are estimated at \$134,911.

Finance Committee

- Cash Flow for June 2022 is estimated to be a profit of \$7,103. Operating Income was a loss of \$6,507, offset by \$11,014 of donations (Barn Dance \$5,000 & HJF \$5,000). The \$4,580 favorable variance versus the budget is a result of higher donations, lower program expenses offset by unbudgeted rent for the 10th street building \$3,514 and building depreciation.

- Year to date cash flow is a loss of \$32,181, \$50,823 less than budget. Lower Operating income due to lower attendance at the day program, absence of Geranium sales, higher building expense (rent), and lower fundraising (gala) excluding the benefit of the \$2,100,000 building donation.
- Building Fund - Year to date the Capital Campaign has received \$113,687 in contributions and \$7,120 in gala donations and has spent \$66,760. Total Capital needs are estimated at \$134,911.
- Cash balance is \$161,772, down \$4,500 from last month.

Program Committee

The Summer Day Program was closed from July 1 to July 8, due to Covid. The closure allowed time to clean and sanitize.

- The Program Committee met to discuss protocols, some Covid protocols have been reinstated.
- The Houston Methodist Clubhouse will provide 20 tickets for an Astros game on July 16, 2022, to The Arc of Katy. They are on a first come/first served basis.
- Fall Socials will resume in September 2022. They will be held at the Mark Chapman Main Street YMCA, and there will be a \$100 fee per event, charged to the Arc. This is the first time the YMCA has charged the Arc for use of the building for the monthly socials.
- The Legacy Tree Program will present four fruit trees to The Arc of Katy. Planting will take place the week July 18th, 2022.

Marketing and Communication Committee

No Report Submitted

Fund Development Committee

No Report Submitted

Board Development

No Report Submitted

Gala Committee

No Report Submitted

- The Gala Committee is urgently looking for sponsors. There are many opportunities
- Sponsorship packets are available

Covide-19 Response Team

No Report Submitted

- The committee recommended a shut down of the day program. Some protocols have been reinstated.

The next Arc of Katy Board meeting will be August 16, 2022 @ 6:00pm, hybrid format. The meeting was adjourned at 7:11 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

August 2, 2022



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**July 21, 2022 via Hybrid
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Dillard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ida Faye Elder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Don Elder	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other Attendees			
Ann Ferner		<input checked="" type="checkbox"/>	