

**The Arc of Katy Board of Directors Meeting
Date October 11, 2022 Hybrid**

Meeting Minutes

The meeting was called to order at 6:03 pm by Cherie Duddridge, President.

Fred Shafer led the Board in prayer.

Board members: See attached Attendance dated 10/11/22.

Members who have provided proxies: Audrey Bivens, Mike Lattal.

Quorum confirmed.

ACTION ITEMS

A motion was made by Fred Shafer to approve the August 16, 2022 The Arc of Katy Board Minutes. The motion was seconded by Mary McGovern. The minutes were approved. The motion passed.

An email vote to accept new Board Member Laura Bromlow, was held in September. Laura was in attendance via Zoom.

President's Reports

- The Board held an in depth discussion of Provider Cancellation Policy. A decision was made to review The Arc of Katy Participant and Provider Contracts before any decision will be made. Further deliberations will be had before any policy changes and decisions are made regarding Provider Cancellation Policy.

COMMITTEE REPORTS

Finance Committee

- Cash flow for August is a profit of \$4,120. Operating Income was a loss of \$3,033 offset by \$4557 in contributions. The \$7,840 favorable variance versus the budget is a result of higher tuition due to timing of billing, higher level of contributions, offset by high building expense due to unbudgeted rent for 10th Street, and higher program salaries.
- YTD Cash Flow is a loss of \$47,164, due to lower enrollment, and unbudgeted rent expense and higher insurance expense.
- Capital Campaign has raised \$113,739 with only \$85,535 spent to date. Capital needs are estimated at \$145,000.
- Cash balance is \$137,717, up \$10,680 from last month.

Gala Committee

- Discussion as to why the Gala was postponed until Friday, January 13, 2023, at the Beckendorff facility. The theme will be Mardi Gras.
- The Constant Contact list was sent around for correction and review
- Wine Pull donations still needed, need 200 bottles
- Invitations will be sent out in December

Building Committee

The Committee has not met since last month

- Progress on pavilion, still waiting for some permits
- Bike path will be added by the scouts
- Storage shed is progressing nicely
- Met with Center Point to look at options to add electric box
- Security concerns discussed

Program Committee

- The Tidal Wave Carwash Fundraiser raised approximately \$700 with an additional \$600 in customer donations.
- The Piccadilly Market at St. Peter's United Methodist, will be held on October 15, 2022. There will be 100 bags with items from Fredericksburg Farms for sale, along with craft items that the participants have been working on.
- Participants have been preparing for a Christmas program, to be held on December 10, 2022 and location to be announced.
- The monthly socials have been well attended, and the new location, Mark Chapman YMCA is working out well. There are also monthly movie nights held at the Maria Bldg. (The Arc of Katy Facility.)

Marketing and Communication Committee

Need a chair for committee – current members Amy Campbell, Margaret Laney, and Michael Dillard will access volunteer list and other resources.

Fund Development Committee

- The Tidal Wave Auto Spa fundraiser was held on September 16, 2022. It raised approximately \$1300, a combination of 50% of daily receipts and customer donations.
- Preparation on the Annual Report to Donors continues, targeted completion for early November.
- Fund raising is ongoing.

Board Development Committee

- The Board Development Committee is pleased to welcome Laura Bromlow to the Board of Directors.
- Please submit potential board member candidate names to: BoardDev@TheArcofKaty.org

Covide-19 Response Team

- No Report Submitted

The next Arc of Katy Board meeting will be November 15, 2022 @ 6:00 pm via hybrid.
The meeting was adjourned at 9:00 pm by Cherie Duddridge, President.

Respectfully submitted,

Ellen Candito

November 9, 2022

Secretary

The Arc of Katy



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**October 11, 2022 via Hybrid
Board of Directors**

Name	Present	Absent	Proxy
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Bivens	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Dillard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laura Bromlow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Attendees

Ann Ferner.