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The Arc of Katy Annual Membership Meeting Minutes

September 15, 2020

The Arc of Katy Annual Membership Meeting was held on September 15, 2020. Due to the COVID-19 Pandemic the meeting was held virtually by Zoom. Fred Shafer, President presided over the meeting. Board member Amy Campbell led the invocation.

Minutes of the 2019 Annual Membership Meeting were presented by Fred Shafer and were approved.

Fran Dahl, Board Development Committee Co-chair presented the committee's recommendation for members re-election to the Board of Directors. Members presented for re-election were Cherie Duddridge, Don Elder, Ida Faye Elder, Carolyn Kares and Fred Shafer. A motion and second was made that the members be re-elected. The motion passed.

Fred Shafer, President recognized Donna Bode for her dedicated service as the Board Secretary. Ellen Candito will assume the role of Board Secretary. Shafer also recognized Dennis Combrink, who resigned from the Board, for his long-term service as a Board member. Combrink will continue to serve on the Program Committee and co-chair of the social's subcommittee with his wife Jeanne Ann Combrink.

Shafer presented recommended changes to The Arc of Katy's bylaws. A motion and second was made to approve the recommended changes. The motion passed.

Shafer announced that the Board of Directors had approved to increase the membership dues to \$75 a year.

In recognition of The Arc of Katy's 30th anniversary, Shafer shared the significant impact the organization has had in serving individuals with intellectual and developmental disabilities and their families in the Katy and surrounding communities. Shafer recognized the work of the Board of Directors, committee members and most importantly the staff of the Day Program for their incredible work especially during the time of the COVID-19 pandemic.

Mike Lattal presented information on the organization's budget and the financial impact resulting from the COVID-19 pandemic. Lattal presented information on how the organization is taking steps to increase revenue and reduce expenditures.

Shafer presented the goals from The Arc of Katy Strategic Plan developed by the Board of Directors. The strategic plan goals are:

- Employ an Executive Director to provide leadership that supports the vision, mission, and overall operation of the organization
- Establish a volunteer program that engages community members in the programs and services of the organization and serve as an ambassador and advocate for the individuals with intellectual and developmental disabilities.
- Expand and enhance the Board of Directors to serve as the governing body to ensure sound, ethical, legal, and financial management policies that support the vision and mission of the organization
- Increase and expand program and services to individuals with intellectual and developmental disabilities in Katy and surrounding communities.

Shafer shared with the membership that initial discussions were begun with a community property owner who has offered to build a new facility and donate the use of the facility to The Arc of Katy. Shafer will provide updates on facility planning and construction.

The meeting was adjourned.

Submitted by:

Ellen Candito

Ellen Candito
Secretary