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## **The Arc of Katy Board of Directors Meeting**

**Date: November 19, 2024 Hybrid**

### **Meeting Minutes**

The meeting was called to order at 6:12 pm by Cherie Duddridge, President.

Cherie Duddridge led the Board in prayer.

Board members: See attached Attendance dated 11/19/24.

Members who have provided proxies: Mary Alcocer

Quorum confirmed.

#### **ACTION ITEMS**

A motion was made by Amy Campbell to approve The Arc of Katy, October 15, 2024 Board Meeting Minutes. The motion was seconded by Mike Lattal.

The minutes were approved. The motion passed.

#### **President's Report**

- Committee to determine how to expand participants met. Roadblocks identified: sound (in the Arc building), transportation, community with others.
- Next step to spend time at day program to observe sound concerns, suggest steps to reduce.
- Other opportunities to explore: Evening programs such as adult with ND support group, job training, ABA therapy location
- Evening programs with Dr. Jaggars re: adult with ND support group, job training, possible ETK, Empowerment Through Knowledge, limiting social media.
- Parent training with Family CARE projects

The committee has plans in place when the grant is received for an Executive Director, currently, on hold, grant is pending.

#### **President Elect Report - No Report Submitted**

#### **COMMITTEE REPORTS**

##### **Finance Committee**

- Cash Flow for October is a loss of \$8,354 down \$8,413 versus budget. Operating Income was a loss of \$14,695 the unfavorable variance versus the budget is primarily a result of lower tuition (\$7,186) and higher admin costs \$4,760 (audit costs). Fundraising is close to budget. Net Income of -\$12,048 is down \$8,452 versus budget.
- Cash flow year-to-date is \$13,806 up \$12,310 versus budget. Operating income was a loss of \$12,873, the unfavorable variance versus budget is due to lower tuition and audit fees. Fundraising is \$17,152 over budget. Net income is up versus budget by \$12,271.
- Restricted funds currently have a \$36,181 balance after \$63,819 van purchase.
- Cash balance is \$213,301 down \$8,023 versus last month.

## **Program Committee**

- Pick-A-Dilly Market – The market was held on October 19, 2024, all of the bags from Fredericksburg Farms were sold at \$20/bag. Finance is still determining the proceeds.
- The Participants enjoyed the Turkey Trot at the VFW Park on November 14, 2024, T-Shirts and swag bags were provided.
- Family Thanksgiving Pot Luck Lunch – Friday, November 22<sup>nd</sup>, 11:00 am at Katy Elks Lodge, all are welcome.
- The Fa La La La Fashion Show and Revue will be held on December 14, 2024 at CrossRoads Church. Fashions are being selected by the models, 6 gentlemen, and 6 ladies. . A fitting date will be set later part of November. Auction items are being secured.
- The Socials are happening every second Saturday at The Chapman YMCA, and Movie nights are at the Arc Building, All are well attended.

A Church volunteer group from, St. Faustina, visited The Arc and washed and cleaned buses, power washed the parking lot and spread mulch in the garden area.

## **Building Committee - No Meeting held; No Report Submitted**

- Notified 2nd van in production. Staff concern about capacity vs bus 65,000 van vs 100,000+ bus.
- Prioritize spending Ed Rachel 50,000.
- Mike Lattal made a motion to authorize the expenditure of \$11,000 to install security gates with 4 remotes on the entrance of the Jordan Ranch site. The motion was seconded by Cherie Duddridge. The motion was discussed and voted on. The motion passed.
- Fred Shafer made a motion to spend \$2200 to install a flagpole, at the front of the property. Amy Campbell seconded the motion. The motion was voted on and passed.
- Mike Lattal made a motion that concrete be installed under the pavilion and in front of the storage shed, for \$12,000. Mary McGovern second the motion. The motion was voted on. The motion passed.

## **Marketing and Communication Committee - No Meeting held; No Report Submitted**

### **Fund Development Committee - No report submitted**

- Ed Rachel 4th grant underway for bus or van.
- Cherie stressed that the grant application be completed before the end of the year.

### **Board Development Committee - No Meeting held; No report submitted**

- Extensive questions have been developed for potential new Board Members, the board is requested to review the questions.
- A sample Board of Directors application was provided for review.

Please submit potential board member candidate names to: [BoardDev@TheArcofKaty.org](mailto:BoardDev@TheArcofKaty.org)

## **¡ Fiesta ! 2025**

- Feb 21, 2025 at Palacio Maria
- Committee met 2 times
- Save the date card and electronic graphics available
- Sponsorship documentation available
- Honorees: Community Champion Horizon Bank
- Volunteer of the year Bingo Ladies: Linda Biernbaum, Barbara Braun, Cheryl Crozier; Ann Davis Award
- Actions for All on Board: sponsors, guests to invite, wine, auction items, donations, and gift cards.

The next Arc of Katy Board meeting will be on December 17, 2024 @ 6:00 pm. The meeting will be on Zoom, only.

The meeting was adjourned at 7:45 pm by Cherie Duddridge, President.

Respectfully submitted,

*Ellen Ryan Candito*

November 21, 2024

Secretary

The Arc of Katy



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**November 19, 2024 via Hybrid  
Board of Directors**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Proxy</b>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mike Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary Alcocer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Holland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MaryMcGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>