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**The Arc of Katy
Board of Directors Meeting
Date 1/12/21 via ZOOM**

Meeting Minutes

The meeting was called to order by Fred Shafer, President.

Fred Shafer led the Board in prayer

Board members absent: See Attendance dated 1/12/21

Board members present by proxy: No Proxies

ACTION ITEMS

1. A motion was made by Cherie Duddridge to approve the December 8, 2020 Board meeting minutes. The motion was second by Don Elder. The motion passed.

President's Reports

- An update was given on the Jordan Ranch property. The owner continues to work on getting the necessary permits. There is no specific timeline on the construction of the building.
- Fred reported on the Transition of Day Habilitation Services As Required by 2020-21 General Appropriations Act, House Bill 1, 86th Legislature, Regular Session, 2019 (Article II, Health and Human Services Commission, Rider 21) Health and Human Services January 2021
- Rider 21 requires HHSC to develop a plan to replace day habilitation services in Medicaid 1915(c) home and community based services (HCBS) waiver programs for individuals with intellectual and developmental disabilities (IDD) with more integrated services that maximize participation and integration of individuals with IDD in the community.
- Fred will provide a copy of Rider 21 to the Board of Directors and keep the Board updated as information is received from The Arc of Texas.
- Fred reported that Mr. Boyd Handley, Attorney at Law will present on "Special Needs Toolkit" as part of Empowerment Through Knowledge. The presentation will be on March 4th from 6:30 pm to 8:00 pm at Kingsland Baptist Church and also available by Zoom.

COMMITTEE REPORTS

Finance Committee

Mike Lattal presented the financial statement for January 2021.

- Net Income for December 2021 is estimated to be a profit of \$4,921. Operating Income was a loss of \$6,928, offset by \$11,849 of fundraising associated with donations and fundraisers. The \$27,620 favorable variance versus the budget is a result of earlier start up of day program, fundraising and timing of audit fees.
- Year to date income is \$43,324, \$75,837 better than the budget loss. Higher Operating income due to early start of day program and higher fundraising and contributions were responsible for the improvement over the budget.
- Cash balance is \$173,030 down \$3,000 from last month.

Program Committee

Carolyn Kares, Program Co-chair presented the December Program Committee report. A copy of the report was provided to the Board.

- The Arc Program Committee met via Zoom on January 5, 2021 at 4 pm.
- Ann Ferner reported that two new participants were added to the Day Program during January.
- Discussion regarding the announcement to the public about the Virtual Interactive Program (VIP) will go out in January.
- Walt Palen reported that two Smart TVs have been installed.
- The January Social will be a virtual New Year's Eve Dance via Zoom on January 16th.
- Spring sale of geraniums will be held in the Spring, dates to be announced.

Communications and Marketing Committee

Margaret Laney discussed presentation of the following:

- Communications plans for January and February 2021 include Constant Contact emails, social media, website posts and 1Q 2021 Constant Contact newsletter with focus on:
 - Celebrating, featuring and recruiting volunteers
 - Launch of Virtual Interaction Program
 - Hometown Heroes
 - Fund development
- Website platform change/refresh is being led by Amber Jarvis. We plan reviews end January with February launch.
- Additional focus the next few months is succession for committee members, chairs and resources. John Curry will transition off in 1Q. Margaret Laney plans to transition off as a co-chair by end of 3Q.
- Next committee meeting will be on Zoom call, 6:30 to 8 pm, Tuesday, Jan. 26.
- Committee agreed for foreseeable future to maintain schedule of meetings fourth Tuesday evening of each month.

Fund Development Committee

Fund Development Committee has focused efforts on implementation of the new donor management software, Donarperfect which is up and running. The dashboard was shared with the board. The committee will be working closely with the Communication Committee and the Gala Committee.

Board Development Committee

The Board Development Committee thanked the board for submitting potential names for new board members. They have a slate of 11 names which will be vetted as future board members. New applications were presented. The committee expects to act on implementing new board members in later in January and presenting for a vote by the board in February.

COVID-19 Response Team

The team is monitoring the COVID numbers and is following the advice of the CDC. They are very proud of the staff and the efforts that have been taken to keep the participants safe.

2021 Gala Update

The committee continues to monitor the COVID-19 situation, and may propose moving the gala to August or September 2021. The committee would like to hold an inperson gala if it is safe to do so. It was suggested that the honorees from 2020 be honored at the 2021 gala.

Adjourn

Cherie Duddridge moved to adjourn the meeting. Don Elder seconded the motion.

The next Board Meeting will be February 9, 2021 via Zoom, at 6:00pm

The meeting was adjourned at 7:00pm by Fred Shafer, President

Respectfully submitted,

Ellen R Candito

January 29, 2021

Ellen Candito, Secretary
The Arc of Katy



The Arc of Katy
DATE via ZOOM
Board of Directors

Achieve with us.

Name	Present	Absent	Proxy
Fred Shafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cherie Duddridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Lattal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellen Candito	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amy Campbell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carolyn Kares	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Margaret Laney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fran Dahl	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ida Faye Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Don Elder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amber Jarvis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pat Doucette	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary McGovern	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marchelle Peters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Krista Kiblawi	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Attendees			
Ann Ferner	<input type="checkbox"/>		
Sandi Dancel	<input type="checkbox"/>		
Donna Bode	<input checked="" type="checkbox"/>		