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**The Arc of Katy  
Board of Directors Meeting  
Date 11/10/20 via ZOOM**

**Meeting Minutes**

The meeting was called to order by Fred Shafer, President.

Amy Campbell led the Board in prayer

Board members absent: See Attendance dated 11/10/20

Board members present by proxy: No Proxies

**ACTION ITEMS**

1. A motion was made by Amy Campbell to approve the October 13, 2020 Board meeting minutes. The motion was second by Carolyn Kares. The motion passed.

**President's Reports**

Fred Shafer reported that he has scheduled a meeting with Mary Jane Williams who is with Family to Family, and Katie Stone with Katy ISD, to discuss vocational programming. The Arc of Katy has joined the Fulshear Katy Area Chamber of Commerce.

**COMMITTEE REPORTS**

1. The November 2020 financial report was presented by Mike Lattal, Treasurer. Net Income for October is estimated to be a profit of \$17,807. Operating Income was a loss of \$1940, offset by \$19,747 of fundraising associated with donations and fundraisers. The \$30,321 favorable variance versus the budget is a result of earlier start up of the day program, membership fees, fundraising activities and contributions. All fundraising and contributions will be recorded in donor perfect.
2. Carolyn Kares, Program Co-chair presented the November Program Committee report. A copy of the report was provided to the Board.

Day Program – Sandi Dancel reported that all is going well with the In Person program, including the staffing. Need for TV replacement was discussed.

Buses – The Arc buses were vandalized the later part of October and have now been repaired and parked in the Arc parking lot closer to Ave. D.

Pop Up Market – was held on Saturday October 24, 2020, and was a big success.

*Barn Dance* will be held virtually on Sunday November 15, 2020, from 2 – 3:30, telecast via Zoom from the Arc Building. A drive-by event will be held on Saturday November 14, 2020, for the participants to pick up their goodie *bags*.

*The Arc of Katy Online Auction* will be held 11/12/20---11/15/20. Many wonderful items will be available for bidding.

November Social will be held via Zoom, and will be a pizza/bingo event, hosted by The Star NCL Chapter, from 7-8pm.

3. An updated Calendar (November 2020 through August 2021), was provided by the Communications and Marketing Committee.  
The committee continues to work on an updated website platform.  
The new Donor Perfect donation page will be added to the website.  
The Founder's Award recipient, Volunteer of the Year, and Home Town Heros were discussed as to proper recognition before yearend.
4. Fund Development Committee has focused efforts on implementation of the new donor management software. The expectation is that it will be up and running at the 1<sup>st</sup> of the year.
5. The Board Development Committee requests submission of potential names for new board members.

The next Board Meeting will be December 15, 2020 via Zoom, at 6:00pm

The meeting was adjourned at 7:00pm by Fred Shafer, President

Respectfully Submitted,

Ellen Candito  
Secretary  
The Arc of Katy



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Board of Directors

<u>Name</u>	<u>Present</u>	<u>Absent</u>	<u>Proxy</u>
Fred Shafer	<u>  X  </u>	<u>      </u>	<u>      </u>
Cherie Duddridge	<u>  X  </u>	<u>      </u>	<u>      </u>
Michael Lattal	<u>  X  </u>	<u>      </u>	<u>      </u>
Ellen Candito	<u>  X  </u>	<u>      </u>	<u>      </u>
Amy Campbell	<u>  X  </u>	<u>      </u>	<u>      </u>
Carolyn Kares	<u>  X  </u>	<u>      </u>	<u>      </u>
Margaret Laney	<u>  X  </u>	<u>      </u>	<u>      </u>
Fran Dahl	<u>      </u>	<u>  X  </u>	<u>      </u>
Ida Faye Elder	<u>  X  </u>	<u>      </u>	<u>      </u>
Don Elder	<u>  X  </u>	<u>      </u>	<u>      </u>
Amber Jarvis	<u>  X  </u>	<u>      </u>	<u>      </u>
Pat Doucette	<u>  X  </u>	<u>      </u>	<u>      </u>
Mary McGovern	<u>  X  </u>	<u>      </u>	<u>      </u>
Marchelle Peters	<u>  X  </u>	<u>      </u>	<u>      </u>
Krista Kiblawi	<u>      </u>	<u>  X  </u>	<u>      </u>
<u>Other Attendees</u>			
Ann Ferner	<u>  X  </u>		
Sandi Dancel	<u>      </u>		
Donna Bode	<u>  X  </u>		