



Arc of Katy Board Meeting Minutes
The Arc of Katy Building
5819 Tenth Street, Ste. C
Katy, TX 77493
Tuesday, June 11, 2019
6:30 p.m.

The meeting was called to order by Fred Shafer, President.

The Invocation was delivered by Fred Shafer.

Roll call was made and quorum announced by Donna Bode, Secretary.

The Arc of Katy Board of Directors-Board Meeting Attendance

Secretary: Donna Bode

Meeting Date June 11, 2019 **Quorum** **Yes**

First Name	Last	Present	Absent	
Donna	Bode	x		Secretary
Amy	Campbell	x		Director
Ellen	Candito		x	Director
Dennis	Combrink		x	Director
Robert	Crutchfield	On sabbatical		Director
Fran	Dahl	x		Director
Pat	Doucette	x		Director
Cherie	Duddridge		x	Director
Don	Elder Jr.	x		Director
Ida Faye	Elder	x		Director
Carolyn	Kares	x		Director
Margaret	Laney		x	Director
Mike	Lattal	x		Director
Elizabeth (Liz)	Moreland-Mason	x		Director
Marchelle	Peters	x		Director
Fred	Shafer	x		President
Lewis (Louis)	White		x	Director

Other Members Present: Ann Ferner, Administrative Assistant

Guests: Ambir Jarvis and Radames Ortiz

Quorum: Except as otherwise required by statute or provided by these Bylaws, 40% of Directors then in office shall constitute a Quorum for the transaction of business at any meeting of the Board of Directors and the act of a majority of the Directors present at any meeting at which a quorum is present shall be the act of the Organization. The Directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if Directors leave the meeting and less than a quorum remains. If a quorum is present at no time during a meeting, a majority of the Directors present may adjourn and reconvene the meeting without further notice. Proxy voting may be allowed if necessary, but proxies for quorum are not permitted.

Action Items:

Fran Dahl, seconded by Mike Lattal, made a motion to approve the May 9, 2019 Board Minutes. All were in favor and the motion passed.

After discussion and recommendation by the scholarship committee, Carolyn Kares made a motion and seconded by Pat Doucette to add \$2,400 to the Scholarship Fund for the Day Program. All were in favor and the motion passed.

In-network vs. out of network Worker Compensation premium renewal was discussed. Fred Shafer, President, made a motion that we go with in-network for cost savings. This was seconded by Fran Dahl. All were in favor and the motion passed.

Presentation by HyperlinksMedia and Google Ad Grants

Ambir Jarvis and Radames Ortiz presented information on the Google Ad Grant that Hyperlinks would administer for The Arc of Katy. The Grant if approved would be for \$10,000 a month to create more awareness of our organization, attract more donations, promote services, activities, and advertise events and fundraisers. The cost to manage the Goggle Ad Grant by Hyperlinks would be \$1,000 a month. The contract a would be for a year. Fran Dahl, seconded by Don Elder, made a motion that we go forward with HyperlinksMedia and Google Ad Grants proposal. The motion passed eleven to one with Pat Doucette voting not in favor of the motion.

Reports/Information Items:

Regarding the property on Baker Road, Walt Palen, member of the Arc Transportation/Facilities Committee and Mike Lattal, Treasurer, will meet with the MUD committee to see if they would approve a building on that site. The owners of the property are tentatively scheduled to attend the July 9, 2019 Board meeting.

The bus we had planned to purchase was sold. \$30,000 was budgeted for the bus and the next available bus was \$40,000. The Transportation and Facilities Committee will continue to work with Hudson Bus Sales on locating a bus within the budgeted amount.

Committee Reports:

Finance Committee-Mike Lattal, Treasurer, provided a Balance Sheet as of April 30, 2019, a Budget VS. Actuals: FY2019 – FY19 P&L September 2018 – April 2019, Budget VS. Actuals: FY2019 – FY19 P&L February-April, 2019

Program Committee- Co-chairs Carolyn Kares and Amy Campbell, reported that the Program Coordinator, Dawn Wethey and members of the Program Committee worked to decorate the Arc Building for the summer program. Ann Ferner has scheduled visits/tours throughout the summer. Liz Mason set up the art corner and will work with Dawn in planning dates to do art projects. Four KISD teachers were hired for the summer. CPR/AED training & annual policy trainings were held. An additional portable CPR/AED machine has been purchased and will be taken on the bus. Higher Dimension Church offered the use of their sanctuary on Tues., Wed., and Thursday for a ½ day. Pick-A-Dilly Market will be held on Saturday, October 19th. The Arc will rent two booth spaces. The June Movie Social will be Saturday, June 8 at the Arc Building.

Board Development-Ida Faye and Don Elder will be in touch with several people who expressed interest to serve on our board.

Communication and Marketing- Margaret Laney and Amy Campbell will upload a video of the Gala to our website.

President's Report:

The Board Evaluation and Development with CLR Strategies will be scheduled for our August 13th meeting.

Worker Compensation Premiums for 2019-2020 will be \$500 less.

Poss Cheer and USA Ninja Warrior Katy will hold a Family Fun Night on June 15th. Proceeds from the night will be donated to The Arc of Katy

At the Frost Bank Grand Opening on June 13, 2019 a check in the amount of \$5,000 will be presented to The Arc of Katy.

Willie's Grill and Icehouse Spirit Night on September 24, 2019 will donate 15% of the cost of meals sold to The Arc of Katy if customer mentions The Arc of Katy.

The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Donna Bode
Secretary
The Arc of Katy

