



**Arc of Katy Board Meeting Minutes**  
**The Arc of Katy Building**  
**5819 Tenth Street, Ste. C**  
**Katy, TX 77493**  
**Tuesday, March 19, 2019**  
**6:30 p.m.**

The meeting was called to order by Fred Shafer, President.

The Invocation was delivered by Fred Shafer.

Fred Shafer welcomed and introduced the Advisory Committee Members Kim McCluskey and Todd Pendergrass and Bill Baumeyer with Reason to Race.

Roll call was made and quorum announced by Donna Bode, Secretary.

**The Arc of Katy Board of Directors-Board Meeting Attendance**

**Secretary:** Donna Bode

**Meeting Date** March 19, 2019 **Quorum** Yes

<b>First Name</b>	<b>Last</b>	<b>Present</b>	<b>Absent</b>	
Donna	Bode	x		Secretary
Amy	Campbell	x		Director
Ellen	Candito	x		Director
Dennis	Combrink	x		Director
Robert	Crutchfield	On sabbatical		Director
Fran	Dahl		x	Director
Sherry	Ahart-Davies	resigned	3/4/2019	Director
Pat	Doucette	x		Director
Cherie	Duddridge	x		Director
Don	Elder Jr.	x		Director
Ida Faye	Elder	x		Director
Carolyn	Kares	x		Director
Margaret	Laney	x		Vice President
Mike	Lattal	x		Director
Elizabeth (Liz)	Moreland-Mason	x		Director
Marchelle	Peters	x		Director

Fred	Shafer	x	President
Lewis (Louis)	White	x	Director

Other Members Present: - Ann Ferner, Administrative Assistant  
Advisory Committee: Kim McClusky, Todd Pendergrass

**Quorum:** Except as otherwise required by statute or provided by these Bylaws, 40% of Directors then in office shall constitute a Quorum for the transaction of business at any meeting of the Board of Directors and the act of a majority of the Directors present at any meeting at which a quorum is present shall be the act of the Organization. The Directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if Directors leave the meeting and less than a quorum remains. If a quorum is present at no time during a meeting, a majority of the Directors present may adjourn and reconvene the meeting without further notice. Proxy voting may be allowed if necessary, but proxies for quorum are not permitted.

**No One Requested a Public Forum.**

Bill Baumeyer made a presentation on **Reason2Race** that supports organizations in fund raising.

**Discussion Item:** It was decided that we needed to have a feasibility plan before trying to purchase a 15 seat passenger van.

**Action Items:**

Ida Faye Elder made a motion to approve the **February 12, 2019 Board meeting minutes** with a few changes. This was seconded by Don Elder. All were in favor and the motion passed.

Ellen Candito made a motion, seconded by Don Elder that we accept the **resignation** of Sherry (Ahart) Davies from the Board of Directors. All were in favor and the motion passed.

After discussion, Pat Doucette, seconded by Amy Campbell, made a motion to approve the **amendments to The Arc of Katy Articles of Incorporation and the amendments to The Arc of Katy Constitution.** All were in favor and the motion passed.

Mike Lattal made a motion that we **approve the building use agreement with Higher Dimension Church**, seconded by Margaret Laney. All were in favor and the motion passed. They are giving us access to their very large room from 1 to 4 hours for \$20 a day or over 4 hours for \$40 a day.

After discussion, it was decided Fred Shafer, President, would speak with Bill Baumeyer and we would consider including **Reason2Race in the 2019-20 budget.**

## **Committee Reports:**

Finance Committee – Mike Lattal, Treasurer, provided detailed reports of a balance sheet as of February 28, 2019, Budget vs. Actuals: FY2019 – FY19 P&L, September 2018-February 2019, Budget vs. Actuals: FY2019 – FY19 P&L February 2019, Profit and Loss for September 2018 – February 2019

Program Committee – Carolyn Kares, Chair, reported that the committee discussed new participant tours, rodeo tickets, use of additional space, Fred Shafer and Don Elder’s visit to Westside Chevrolet Dealership, summer registration, publicity, staff, 2019-2020 budget, Arc Socials, Special Saturdays: March 23<sup>rd</sup> and April 6, art projects for the Chamber and Arc Gala created by the participants under the direction of Liz Moreland-Mason who will create an art corner. Fred Shafer complimented Liz for her idea and work. Color for a Cause will be April 13<sup>th</sup>.

Board Development Committee – Ida Faye and Don Elder, Co-Chairs, need new member suggestions. They provided an updated “Terms & Election of Board Offices and Board Members.

Communication and Marketing- Margaret Laney and Amy Campbell, Co-Chairs, will be working to have summer registration on the website. A PDF form will be needed by fall to be able to type in the forms.

Gala Update- Margaret Laney, Fran Dahl, and Cherie Duddridge, are Co-Chairs for the Gala. The volunteer and hometown hero will be announced. Sign up for sponsorships and individual seats. Call and follow-up, reach out to others, and bring your donated wine. Raffle tickets for the earrings designed by Amber Gustafson with Amber’s Designs & Fine Jewelry are valued \$3,600. Tickets are \$10 each or 3 for \$25. Invitations are arriving soon.

## **Upcoming Events:**

Special Saturday: March 23<sup>rd</sup> 10:00 a.m. – 12:00 Noon @ The Arc of Katy

Navigating the System: Accessing Services for Your Child Now and for the Long Term  
March 28<sup>th</sup> 6:30 p.m. – 8:00 p.m. @ Kingsland Baptist church

The meeting was adjourned. The next scheduled Board Meeting: April 9, 2019 @ 6:30 p.m.-  
8:00 p.m.

Respectfully submitted,

Donna Bode  
Secretary of The Arc of Katy