



Arc of Katy Board Meeting Minutes
The Arc of Katy Building
5819 Tenth Street, Ste. C
Katy, TX 77493
Tuesday, November 13, 2018
6:30 p.m. to 8:00 p.m.

The meeting was called to order by Fred Shafer, President.

The Invocation was delivered by Fred Shafer.

Roll call was made and quorum announced by Donna Bode, Secretary.

The Arc of Katy Board of Directors-Board Meeting Attendance

Secretary: Donna Bode

Meeting Date **November 13, 2018** **Quorum** **Yes**

First Name	Last	Present	Absent	
Donna	Bode	x		Secretary
Amy	Campbell	x		Director
Ellen	Candito	x		Director
Dennis	Combrink	x		Director
Robert	Crutchfield		x	Director
Fran	Dahl		x	Director
Sherry	Ahart-Davies		x	Director
Cherie	Duddridge	x		Director
Don	Elder Jr.	x		Director
Ida Faye	Elder	x		Director
Denise	Hester	x		Director
Carolyn	Kares	x		Director
Margaret	Laney	x		Vice President
Mike	Lattal	x		Director
Elizabeth (Liz)	Moreland-Mason	x		Director
Kristie	Ondracek		x	Director
Marchelle	Peters		x	Director
Fred	Shafer	x		President
Lewis (Louis)	White		x	Director
Other Members Present: -				

Quorum: Except as otherwise required by statute or provided by these Bylaws, 40% of Directors then in office shall constitute a Quorum for the transaction of business at any meeting of the Board of Directors and the act of a majority of the Directors present at any meeting at which a quorum is present shall be the act of the Organization. The Directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if Directors leave the meeting and less than a quorum remains. If a quorum is present at no time during a meeting, a majority of the Directors present may adjourn and reconvene the meeting without further notice. Proxy voting may be allowed if necessary, but proxies for quorum are not permitted.

Action Items:

Carolyn Kares made a motion to approve the October 9, 2018 Board Meeting Minutes. The motion was seconded by Mike Lattal. All were in favor and the motion passed.

Donna Bode made a motion to approve the contract with the Omni Hotel for the May 3, 2019 Gala. Ida Faye Elder seconded the motion. All were in favor and the motion passed. We will have access to the entire ballroom this year.

Margaret Laney made a motion to approve the contract with Joni Barker for the 2019 Gala planner/coordinator. Denise Hester seconded the motion. All were in favor and the motion passed. The Gala co-chairs will meet with Joni November 19, 2018.

Committee Reports:

Finance: Mike Lattal, Treasurer, presented our Budget VS. Actuals: FY 2019- FY 19 P&L. Work on the audit continues.

Gala Update: Margaret Laney, Vice President, reported that the committee would set dollar amounts for the sponsors and the actual cost of items such as audio, etc. Community volunteer help and silent and live auction items are needed as well as unique ideas.

Program: Carolyn Kares, Chairman, reported the addition of two part-time instructors added to the Arc Sub List. Both are former Special Ed employees from Katy ISD. The participants were treated to a Zoo trip and Dewberry Farms by those businesses. The Pick-a-Dilly Market and the Barn Dance were successful. Paperwork and planning for The Jingle Bell Jam, December 8, 2018, to be held at St. Peters United Methodist Church, is under way. A Color Run meeting will be held with the Cinco Ranch FBLA November 12, 2018 to discuss their hosting a run to benefit The Arc of Katy. Carolyn prepared a silent auction basket from The Arc of Katy for the YMCA Turkey Dash.

Board Development: Chairmen Ida Faye and Don Elder updated the list of Terms and Election of Board Offices and Board Members.

Communication: Margaret Laney reported that the committee is keeping a calendar of events that they will support. John Curry will help this committee. There will be a video for the 2019

Gala. Sherri Davis and Fran Dahl are working on a speaker's bureau. Community help would be welcomed.

President's Report: Fred Shafer, President, reported that Giving Tuesday is a national/international November month to donate to nonprofits. The Member's Choice Credit Union is the presenting sponsor for 16 nonprofits in the Katy area. Donations to The Arc of Katy may be made at www.givingtuesdaykaty.org

The new website is ready to go live in December after the Jingle Bell Jam. Whenever events pass, they will drop off the website and we can add events.

The meeting was adjourned by 8:00 p.m.

Respectfully submitted by,

Donna Bode
Secretary
The Arc of Katy