



**Arc of Katy Board Meeting Minutes  
The Arc of Katy Building  
5819 Tenth Street, Ste. C  
Katy, TX 77493  
October 9, 2018**

**Closed Session: 6:30 p.m. to 7:00p.m.  
Regular Board of Directors Meeting: 7:00 p.m. to 8:30 p.m.**

The Board of Directors Closed Meeting was called to order by Fred Shafer, President.

Roll call was made and quorum announced by Donna Bode, Secretary.

**The Arc of Katy Board of Directors-Closed Session and Regular Attendance**

**Secretary:** Donna Bode

**Meeting Date   October 9, 2018                      Quorum                      Yes**

<b>First Name</b>	<b>Last</b>	<b>Present</b>	<b>Absent</b>	
Donna	Bode	x		Secretary
Amy	Campbell	x		Director
Ellen	Candito	x		Director
Dennis	Combrink		X(Regular only)	Director
Robert	Crutchfield	x		Director
Fran	Dahl	x		Director
Sherry	Ahart-Davies		x	Director
Cherie	Duddridge		x	Director
Don	Elder Jr.		x	Director
Ida Faye	Elder		x	Director
Denise	Hester		x	Director
Carolyn	Kares	x		Director
Margaret	Laney		x	Vice President
Mike	Lattal	x		Director
Elizabeth (Liz)	Moreland-Mason	x		Candidate for the Bd.
Kristie	Ondracek		x	Director
Marchelle	Peters	x		Director
Fred	Shafer	x		President
Lewis (Louis)	White	x		Candidate for the Bd.
<u>Other Members Present: -</u>				

**Quorum:** Except as otherwise required by statute or provided by these Bylaws, 40% of Directors then in office shall constitute a Quorum for the transaction of business at any meeting of the Board of Directors and the act of a majority of the Directors present at any meeting at which a quorum is present shall be the act of the Organization. The Directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if Directors leave the meeting and less than a quorum remains. If a quorum is present at no time during a meeting, a majority of the Directors present may adjourn and reconvene the meeting without further notice. Proxy voting may be allowed if necessary, but proxies for quorum are not permitted.

Mike Lattal made a motion seconded by Fran Dahl to end the Closed Session and begin the Regular Board of Directors meeting. All were in favor and the motion passed.

Fred Shafer, President called the regular meeting to order.

Roll call and quorum confirmation for the regular meeting was made by Donna Bode, Secretary.

No minutes were presented for approval. The Annual Meeting minutes will be presented and approved at the next Annual Meeting.

**Actions from the Board of Directors Closed Session requiring Board approval:**

Action: Discuss and consider approval of two new board members: Elizabeth Moreland-Mason, retired from Katy ISD as an Instructional Officer and owner of SPED Resources.

Lewis White is an Attorney and has served on the Texas Board of Dental Examiners and currently serves on the McMurry University Alumni Board. He was recognized as one of Katy's Top 100 Men. He also serves as a mentor with the Katy ISD KEYS mentoring program.

Fran Dahl made a motion to accept the nomination of Liz Mason to The Arc of Katy Board of Directors. The motion was seconded by Marchelle Peters. All were in favor and the motion passed.

Ellen Candito made a motion to accept the nomination of Lewis White to The Arc of Katy Board of Directors. The motion was second by Robert Crutchfield. All were in favor and the motion passed.

Open Forum: There were no speakers for the open forum.

President's Report: Fred Shafer, President shared information from the **Arc of Texas Membership Meeting**. The Arc of Katy will be looking at a future date for a representative from The Arc of Texas to come to Katy to speak to parents and guardians about the Texas Master Pooled Trust.

The Arc of Katy is one of 16 non-profit organizations participating in #GivingTuesdayKaty. #GivingTuesdayKaty is a community collaboration to support non-profit organizations in Katy.

Donations can be made during the month of November by going to [www.givingtuesdaykaty.org](http://www.givingtuesdaykaty.org).

The 2019 Gala will be held May 3, 2019 at the Omni. Joni Barker will be our event coordinator. Individual board members will be assigned committee chairs.

Fred Shafer reported that Parkway Fellowship Church will repaint the Handicapped parking spaces.

#### Committee Reports:

**Finance:** Mike Lattal, Treasurer, presented a Balance Sheet as of August 31, 2018 and a Profit and Loss report as of September 2017-August 2018.

**Program:** Carolyn Kares, Chairman, gave a detailed report. Upcoming events are the Pick-a-Dilly Market-October 20<sup>th</sup> at St. Peter's United Methodist Church, Barn Dance-Sunday, November 11<sup>th</sup> from 1-3 p.m., Jingle Bell Jam-Saturday, December 8<sup>th</sup> 9-11 am at St. Peters United Methodist Church, and monthly socials and movie night October 27<sup>th</sup> at the Arc Building by the **Social Committee:** Chairs, Jeanne Anne & Dennis Combrink.

**Board Development:** Ida Faye and Don Elder reported that at the membership meeting, Margaret Laney, Donna Bode, and Mike Lattal were re-elected to serve another three-year term on the Arc Board.

**Marketing and Communications Committee:** Amy Campbell and Ann Ferner reported that communications sent as needed.

**Upcoming events:** Fran Dahl will over see the Katy Rice Festival Parade in our parking lot. Arc volunteers will help.

Monty Ballard YMCA Turkey Dash-Carolyn Kares and Margaret Laney will prepare a basket for their Silent Auction.

3<sup>rd</sup> Annual Positive Futures Conference is being held through the Houston Greater Arc.

Robert Crutchfield made a motion, seconded by Ellen Candito that the meeting be adjourned at 8:25 p.m. All were in favor and the motion passed.

Respectfully submitted by,

Donna Bode  
Secretary  
The Arc of Katy