



**The Arc of Katy Membership Meeting
Kingsland Baptist Church
20555 Kingsland Blvd.
Katy, Texas 77450
September 11, 2018
7:00 p.m.**

The meeting was called to order by Fred Shafer, President. He welcomed everyone.

The Prayer was led by Susan Bode.

The pledge of Allegiance to the American and Texas Flags was led by Aryn Simone and Wanda Christensen.

Fred Shafer, President, introduced the Board of Directors, the Advisory Committee, the Day Program Staff, and Arc Participants in attendance.

Roll call was made and quorum announced by Donna Bode, Secretary.

The Arc of Katy Board of Directors-Board Meeting Attendance

Secretary: Donna Bode

Meeting Date September 11, 2018 Quorum Yes

First Name	Last	Present	Absent	
<u>Donna</u>	<u>Bode</u>	<u>x</u>		<u>Secretary</u>
<u>Amy</u>	<u>Campbell</u>	<u>x</u>		<u>Director</u>
<u>Ellen</u>	<u>Candito</u>	<u>x</u>		<u>Director</u>
<u>Dennis</u>	<u>Combrink</u>	<u>x</u>		<u>Director</u>
<u>Robert</u>	<u>Crutchfield</u>	<u>x</u>		<u>Director</u>
<u>Fran</u>	<u>Dahl</u>		<u>x</u>	<u>Director</u>
<u>Sherry</u>	<u>Ahart-Davies</u>	<u>x</u>		<u>Director</u>
<u>Cherie</u>	<u>Duddridge</u>	<u>x</u>		<u>Director</u>
<u>Don</u>	<u>Elder Jr.</u>	<u>x</u>		<u>Director</u>
<u>Ida Faye</u>	<u>Elder</u>	<u>x</u>		<u>Director</u>
<u>Denise</u>	<u>Hester</u>		<u>x</u>	<u>Director</u>
<u>Carolyn</u>	<u>Kares</u>	<u>x</u>		<u>Director</u>
<u>Margaret</u>	<u>Laney</u>	<u>x</u>		<u>Vice President</u>
<u>Mike</u>	<u>Lattal</u>	<u>x</u>		<u>Director</u>
<u>Kristie</u>	<u>Ondracek</u>	<u>x</u>		<u>Director</u>
<u>Marchelle</u>	<u>Peters</u>	<u>x</u>		<u>Director</u>
<u>Fred</u>	<u>Shafer</u>	<u>x</u>		<u>President</u>

Other Members Present: Ann Ferner, Administrative Assistant and other Members of The Arc of Katy

Quorum: Except as otherwise required by statute or provided by these Bylaws, 40% of Directors then in office shall constitute a Quorum for the transaction of business at any meeting of the Board of Directors and the act of a majority of the Directors present at any meeting at which a quorum is present shall be the act of the Organization. The Directors present at a duly called or held meeting at which a quorum is present may continue to transact business even if Directors leave the meeting and less than a quorum remains. If a quorum is present at no time during a meeting, a majority of the Directors present may adjourn and reconvene the meeting without further notice. Proxy voting may be allowed if necessary, but proxies for quorum are not permitted.

A motion was made by Robert Crutchfield, seconded by Don Elder, Jr., that we approve the August 14, 2018 Board Minutes. All were in favor and the motion passed.

Don Elder, Jr. and Ida Faye Elder, Chairmen of the Development Committee, recommended the re-election of the following board members for another three year term: Margaret Laney, Donna Bode, and Mike Lattal. Amy Campbell so moved, seconded by Cheri Duddridge. All were in favor and the motion passed.

The adoption of the following revised Bylaws was necessary:

Article 2.9 - By a 2/3 majority of the members in attendance

Article 2.3 - The annual membership meeting will be held in September to coincide with

Article IX - The new fiscal year will be from September 1st to August 31st of each year.

Article 4.2 - Officers may serve up to three consecutive terms.

Article 4.7 - Independent certified public accountants will perform an annual audit.

Article V - Rules and establishment of an Advisory Committee

Article 12.1 Relationship with State and National Chapters: maintain affiliation and support goals and core values, etc.

Cheri Duddridge made a motion that we accept the revised Bylaws, seconded by Mike Lattal. All were in favor and the motion passed.

Fred Shafer, President commended interim Treasurer Kristie Ondracek for her work with our financials and budget. Carolyn Kares' Day Program committee also worked toward achieving the Budget overview for September 2018 – August 2019. Kristie gave a detailed budget overview handout, explanation, and answered questions.

Marchelle Peters, KISD Instructional Officer for LIFE Skills and PPCD, and an Arc of Katy board member, gave many interesting facts about the “Growth of Special Education in Katy ISD and Opportunities for Service”.

Following are several of her statements:

The growth of special education in Katy is approximately 300 per year.

Katy ISD is the 8th largest district in the State of Texas.

Marchelle mentioned the different programs offered in the district.

Fred Shafer, President of The Arc of Katy Board of Directors, reported on the “State of the Program.” He provided a handout with his review: Five Year Strategic Plan for Continuous Improvement for 2017-2022.

We have leased a facility for our Day Program, engaged in pursuing grants and funding, increased the membership by 10% and the participants in the program by 10%, increased the program to 5 days per week, updated the website, implemented budgeting and financial processes, installed 4 new board members, hired FAS bookkeeping services, contracted with ADP, established an advisory committee, and will have 2 Saturday programs for Elementary & Middle School in the spring.

Fred Shafer, President, thanked everyone for attending and adjourned the meeting.

Respectfully submitted,

Donna Bode
Secretary
The Arc of Katy